



**CITY OF THE COLONY
CITY COUNCIL MEETING AGENDA
TUESDAY, MARCH 15, 2016
6:30 PM**

TO ALL INTERESTED PERSONS:

Notice is hereby given of a **REGULAR SESSION** of the **CITY COUNCIL** of the City of The Colony, Texas to be held at **6:30 PM** on **Tuesday, March 15, 2016** at **CITY HALL, 6800 MAIN STREET, THE COLONY, TEXAS**, at which time the following items will be addressed:

1.0 ROUTINE ANNOUNCEMENTS, RECOGNITIONS AND PROCLAMATIONS

1. Call to Order
 - 1.1. Invocation
 - 1.2. Pledge of Allegiance to the United States Flag
 - 1.3. Salute to the Texas Flag
 - 1.4. Items of Community Interest
 - 1.4.1. Receive presentation from Parks and Recreation regarding upcoming events and activities (PARD, Stansell)
 - 1.4.2. Announce Playful City USA Designation Campaign for 2016 (CDC, Leary)

2.0 WORK SESSION

The Work Session is for the purpose of exchanging information regarding public business or policy. No action is taken on Work Session items. Citizen input will not be heard during this portion of the agenda.

- 2.1. Discussion regarding Friends of The Colony Library, Inc.'s request to staff for funding assistance for their "Jazzed About the Library" event to be held in August (General Admin, Shallenburger)
- 2.2. Council to provide direction to staff regarding future agenda items (Council)

3.0 CITIZEN INPUT

This portion of the meeting is to allow up to five (5) minutes per speaker with a maximum of thirty (30) minutes for items not posted on the current agenda. The council may not discuss these items, but may respond with factual data or policy information, or place the item on a future agenda. Those wishing to speak shall submit a Request Form to the City Secretary.

¹ These items are strictly public service announcements. Expressions of thanks, congratulations or condolences; information regarding holiday schedules; honorary recognition of city officials, employees or other citizens; reminders about upcoming events sponsored by the City or other entity that are scheduled to be attended by a city official or city employee. No action will be taken and no direction will be given regarding these items.

4.0 CONSENT AGENDA

The Consent Agenda contains items which are routine in nature and will be acted upon in one motion. Items may be removed from this agenda for separate discussion by a Council member.

- 4.1. Consider approving city council meeting minutes for March 1, 2016 (City Secretary, Wilson)
- 4.2. Considering approving city council expenditures for the month of January 2016 (Council)
- 4.3. Consider approving the American Cancer Society's request for the city to sponsor the Relay for Life of Carrollton/The Colony event by waiving fees and allowing the use of the city's mobile stage and Five Star Complex on May 6-7, 2016, and consider granting an exception to the City's noise ordinance (PARD, Swain)

5.0 REGULAR AGENDA ITEMS

- 5.1. Conduct a public hearing, discuss and consider an ordinance approving a Specific Use Permit (SUP) to allow a limited service hotel, Holiday Inn Express, to be located on a 2.013-acre tract of land on Memorial Drive, approximately 500-feet west of Blair Oaks Drive (Development Services, Joyce)
- 5.2. Discuss and consider approving an ordinance amending the 2015-16 Municipal Budget in the amount of \$27,000 for the purpose of purchasing a replacement Parks Department vehicle from Sam Pack's Five Star Ford with pricing available through the State of Texas Smartbuy Contract (PARD, Nelson)

6.0 EXECUTIVE SESSION

- 6.1.
 - A. Council shall convene into a closed executive session pursuant to Section 551.087 of the TEXAS GOVERNMENT CODE to deliberate regarding commercial or financial information the city has received from a business prospect(s), and to deliberate the offer of a financial or other incentive to a business prospect(s).
 - B. Council shall convene into a closed executive session pursuant to Section 551.071 of the TEXAS GOVERNMENT CODE to seek legal advice from the city attorney regarding the Development Agreement, Ground Lease Agreement and related agreements with Marine Quest - Hidden Cove, L.P. and Plains Capital Bank concerning Hidden Code Park Marine Quest.
 - C. Council shall convene into a closed executive session pursuant to Section 551.071 of the TEXAS GOVERNMENT CODE to seek legal advice from the city attorney regarding a contract with Atlantic Hotels.

D. Council shall convene into a closed executive session pursuant to Section 551.074 of the TEXAS GOVERNMENT CODE to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Secretary.

6.2. A. Any action as a result of executive session regarding commercial or financial information the city has received from a business prospect(s), and to deliberate the offer of a financial or other incentive to a business prospect(s).

B. Any action as a result of executive session regarding the Development Agreement, Ground Lease Agreement and related agreements with Marine Quest - Hidden Cove, L.P. and Plains Capital Bank concerning Hidden Code Park Marine Quest.

C. Any action as a result of executive session regarding the contract with Atlantic Hotels.

D. Any action as a result of executive session regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Secretary.

Pursuant to the Texas Open Meeting Act, Government Code Chapter 551 one or more of the above items may be considered in executive session closed to the public, including but not limited to consultation with attorney pursuant to Texas Government Code Section 551.071, Section 551.074, and Section 551.087 arising out of the attorney's ethical duty to advise the city concerning legal issues arising from an agenda item. Any decision held on such matter will be taken or conducted in open session following the conclusion of the executive session.

ADJOURNMENT

Persons with disabilities who plan to attend this meeting who may need auxiliary aids such as interpreters for persons who are deaf or hearing impaired, readers or, large print are requested to contact the City Secretary's Office, at 972-624-3105 at least two (2) working days prior to the meeting so that appropriate arrangements can be made.

CERTIFICATION

I hereby certify that above notice of meeting was posted outside the front door of City Hall by 5:00 p.m. on the 10th day of March, 2016.



Christie Wilson
Christie Wilson, TRMC, City Secretary

TO: Mayor, City Council, and City Manager

DATE SUBMITTED: March 9, 2016

MEETING DATE: 3/15/2016

SUMMARY OF REQUEST: Receive presentation from Parks and Recreation regarding upcoming events and activities (PARD, Stansell)

Background:

Purpose:

Issues:

Alternatives:

Recommendations:

Attachments:

TO: Mayor, City Council, and City Manager

DATE SUBMITTED: March 9, 2016

MEETING DATE: 3/15/2016

SUMMARY OF REQUEST: Announce Playful City USA Designation Campaign for 2016 (CDC, Leary)

Background:

Purpose:

Issues:

Alternatives:

Recommendations:

Attachments:

TO: Mayor, City Council, and City Manager

DATE SUBMITTED: March 9, 2016

MEETING DATE: 3/15/2016

SUMMARY OF REQUEST: Discussion regarding Friends of The Colony Library, Inc.'s request to staff for funding assistance for their "Jazzed About the Library" event to be held in August (General Admin, Shallenburger)

Background:

Purpose:

Issues:

Alternatives:

Recommendations:

Attachments:

TO: Mayor, City Council, and City Manager

DATE SUBMITTED: March 8, 2016

MEETING DATE: 3/15/2016

SUMMARY OF REQUEST: Council to provide direction to staff regarding future agenda items (Council)

Background:

Purpose:

Issues:

Alternatives:

Recommendations:

Attachments:

TO: Mayor, City Council, and City Manager

DATE SUBMITTED: March 9, 2016

MEETING DATE: 3/15/2016

SUMMARY OF REQUEST: Consider approving city council meeting minutes for March 1, 2016 (City Secretary, Wilson)

Background:

Purpose:

Issues:

Alternatives:

Recommendations:

Attachments:

March 1, 2016 Minutes



**MINUTES OF COUNCIL REGULAR SESSION
HELD ON
MARCH 1, 2016**

The Regular Session of the City Council of the City of The Colony, Texas, was called to order at 6:34 p.m. on the 1st of March, 2016, at City Hall, 6800 Main Street, The Colony, Texas, with the following roll call:

Joe McCourry	Mayor	Present
Kirk Mikulec	Mayor Pro-Tem	Present
Richard Boyer	Councilmember	Present
Brian R. Wade	Councilmember	Present
David Terre	Councilmember	Present
Perry Schrag	Councilmember	Present
Joel Marks	Councilmember	Present

And with seven council members present a quorum was established and the following items were addressed:

1.0 ROUTINE ANNOUNCEMENTS, RECOGNITIONS AND PROCLAMATIONS

- 1. Call to Order**
- 1.1. Invocation – Councilmember David Terre**
- 1.2. Pledge of Allegiance to the United States Flag**
- 1.3. Salute to the Texas Flag**
- 1.4. Receive presentation from The Colony Chamber of Commerce on New Logo Design (Perez)** Chamber of Commerce representative Robin Bowers recognized four students from The Colony High School who were finalists in a competition for designing a new logo for the Chamber of Commerce. First Place was recognized and the Chamber presented the final design that will be used in the future. School Principal Tim Baxter was present for the recognitions.
- 1.5. Items of Community Interest-** Mayor McCourry announced that The Colony was ranked #5 in a national survey for Healthiest Housing Market.
 - 1.5.1. Presentation from the Library Director regarding current and upcoming programs, events, and service improvements (Library, Sveinsson)**

2.0 WORK SESSION

The Work Session is for the purpose of exchanging information regarding public business or policy. No action is taken on Work Session items. Citizen input will not be heard during this portion of the agenda.

¹ These items are strictly public service announcements. Expressions of thanks, congratulations or condolences; information regarding holiday schedules; honorary recognition of city officials, employees or other citizens; reminders about upcoming events sponsored by the City or other entity that are scheduled to be attended by a city official or city employee. No action will be taken and no direction will be given regarding these items.

2.1. Discuss Grant Fund Application process and direct staff with any changes to the form and/or process (Shallenburger)

Brant Shallenburger presented the current grant application and review process and inquired to the council whether they would like to see any changes. Councilmember Terre stated that programs should directly benefit The Colony. Mayor McCourry added that he is fine with what is in place but agreed that grant dollars should not go to fund things like national hotlines. It was noted that the grant requests should come to council for determinations and staff should not make decisions on them.

2.2. Update on Specific Use Permit requirements for 7300 Main Street property (Development Services, Joyce)

Mike Joyce reviewed the 2012 SUP criteria for Lots 77-88 and advised the council that those stipulations had not been met. He said that a letter had been sent to the property representatives in November 2015 stating that the SUP may be revoked. Mr. Joyce showed some recent photos of the property and the intended plans for the property. He asked for input from the council on whether to revoke the SUP. Council's consensus was to move forward with the revocation.

2.3. Council to provide direction to staff regarding future agenda items (Council)

None.

3.0 CITIZEN INPUT

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None.

4.0 CONSENT AGENDA

The Consent Agenda contains items which are routine in nature and will be acted upon in one motion. Items may be removed from this agenda for separate discussion by a Council member.

4.1. Consider approving meeting minutes for city council meeting held February 16, 2016 (City Secretary, Wilson)

Motion to approve- Wade; second by Marks; motion passed with all ayes.

5.0 REGULAR AGENDA ITEMS

5.1. **Second reading, discuss and consider approving an ordinance amending the Code of Ordinances, Chapter 19, entitled "Traffic" by adding a new Section 19-30 entitled "Regulating The Use of Hand-Held Wireless Communication Devices While Driving" (Council)**

Council heard public input on this item prior to their discussion. Tim Baxter spoke in opposition to the ordinance; Joel Hoback said that cell phones do block driver vision and supports any efforts to help resolve some of the issues regarding distracted drivers (awareness and educational programs); Ken Flo stated hand held use of phones block vision but all that hands free use is a distraction. He added that officers should be able to enforce any ordinances. Mike Hughey spoke in favor of the ordinance. Richard Kuether stated he is generally in favor but feels the police and fire should not be exempt and that drivers should be able to use their phones if not moving (such as being stopped at a traffic light.) Christi Martin spoke generally in favor.

At 7:31 p.m. Mayor McCourry called an executive session under Section 551.071 of the Texas Government Code to consult with the city attorney. Open session was reconvened at 7:50 p.m.

Councilmember Mikulec spoke in favor of public education and awareness.

Councilmember Terre spoke in favor, saying his constituents want the ordinance.

Councilmember Wade stated he is personally not in favor but the constituents he polled are in favor. He added he feels it would be difficult to enforce.

Councilmember Boyer stated that he feels something should be in place regarding "distracted driving", he's not sure this is the solution; he added it should be made law at the state level. Another issue he feels would exist is that there are a lot of people in our city every day that don't live here and likely would not be aware of such an ordinance. Police Chief Coulon told the council that the ordinance can be enforced the way it is written.

Mayor McCourry cited statistics regarding other states restrictions and results of studies. He spoke in favor of the ordinance, adding that Little Elm already has such an ordinance in place as does Austin and San Antonio.

Motion to approve- Terre; second by Wade

Councilmember Marks asked Chief Coulon whether any changes should be made regarding police and fire exemption. Chief said that the newest vehicles they purchased have the hands free capability and they are looking into equipment for the older vehicles. Mr. Marks asked the city attorney about other city employees' use while on duty in a vehicle and it was stated they could be cited.

Councilmember Schrag said there should be an educational campaign but feels something is lacking in the ordinance. He added he would be more in favor of banning all cell use while driving [not just hands-on] because there are a lot of things that cause

driver distraction. He was in favor of state law makers considering the matter.

Motion failed with the following vote-

Ayes- McCourry, Wade, Terre

Nos- Mikulec, Boyer, Schrag, Marks

- 5.2. Discuss and consider approving a resolution authorizing the mayor to execute an amendment to the Interlocal Cooperation with Denton County for the Memorial-Spring Creek Connector Project (Engineering, Scruggs)**

Engineering Director Gordon Scruggs told the council that this agreement is needed due to excess Regional Toll Revenue funds from Denton County in the amount of \$2,250,000 for the Connector Project will be transferred to the Memorial Widening project [5.3].

Motion to approve- Marks; second by Mikulec; motion passed with all ayes.

- 5.3. Discuss and consider approving a resolution authorizing the mayor to execute a second amendment to the Interlocal Cooperation Agreement with Denton County for the Memorial Widening Project (Engineering, Scruggs)**

Engineering Director Scruggs said this agreement increases the funding for widening Memorial from South Colony to Worley by transferring the excess funds from item 5.2.

Motion to approve- Marks; second by Mikulec; motion passed with all ayes.

- 5.4. Discuss and consider approving a resolution authorizing the mayor to execute a lease agreement amendment between the City of The Colony and Denton County for property generally located at 6301 Main Street (General Admin, Perez)**

Joe Perez told that council that this amendment separates out a portion of the city's property currently leased to Denton County for use as a Community Garden and includes a parking area.

Motion to approve- Marks; second by Wade; motion passed with all ayes.

- 5.5. Discuss and consider approving a resolution authorizing the city manager to execute a License and Use Agreement with Metro Relief, Inc. for a Community Garden to be generally located at 6301 Main Street (General Admin, Perez)**

Joe Perez explained that this item is an agreement with Metro Relief and is subject to Denton County approving the amendment in item 5.4.

Motion to approve contingent upon Denton County approving the lease amendment [item 5.4]- Schrag; second by Marks; motion passed with all ayes.

Executive Session was convened at 8:50 p.m.

6.0 EXECUTIVE SESSION

- 6.1. A. Council shall convene into a closed executive session pursuant to Section 551.071 of the TEXAS GOVERNMENT CODE to seek legal advice from the city attorney regarding pending or contemplated litigation – Brazos Electric substation matter.**

Open Session was reconvened at 9:45 p.m. (Recess 9:37 p.m. – 9:45 p.m.)

- 6.2. A. Any action as a result of executive session regarding pending or contemplated litigation – Brazos Electric substation matter.**

No action.

And with no further business to discuss the meeting was adjourned at 9:45 p.m.

APPROVED:

**Joe McCourry, Mayor
City of The Colony**

ATTEST:

**Christie Wilson, TRMC
City Secretary**



AGENDA ITEM

City Secretary

TO: Mayor, City Council, and City Manager

DATE SUBMITTED: March 9, 2016

MEETING DATE: 3/15/2016

SUMMARY OF REQUEST: Considering approving city council expenditures for the month of January 2016 (Council)

Background:

Purpose:

Issues:

Alternatives:

Recommendations:

Attachments:
January Expenses

Memo

To: Members of the City Council
From: Christie Wilson, City Secretary 
Date: February 29, 2016
Re: Council Expenditures for approval

Pursuant to your policy, below are charges from the month of January 2016 for your review and approval. Report is attached.

Mayor- data plan for iPad	30.50
Mayor cell phone-	119.43
Business cards- Mikulec	12.58
Food for council meetings	147.58
SPAN Charges for December	9,490.68
Office Depot- parade candy	4.93
Personnel Services	94.18
Total	\$9,899.88

CITY OF THE COLONY
 FINANCIAL STATEMENT
 AS OF: JANUARY 31ST, 2016

100-GENERAL FUND
 623 - CITY COUNCIL
 DEPARTMENTAL EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
61-PERSONNEL SERVICES							
623-6112 SALARIES, PART-TIME	8,400.00	0.00	0.00	2,100.00	0.00	6,300.00	75.00
623-6115 SOCIAL SECURITY TAXES	672.00	0.00	0.00	160.65	0.00	511.35	76.09
623-6118 UNIFORMS	200.00	0.00	0.00	0.00	0.00	200.00	100.00
623-6125 EDUCATION & TRAINING	500.00	0.00	0.00	0.00	0.00	500.00	100.00
623-6126 TRAVEL EXPENSE	2,400.00	94.18	0.00	94.18	0.00	2,305.82	96.08
TOTAL 61-PERSONNEL SERVICES	12,172.00	94.18	0.00	2,354.83	0.00	9,817.17	80.65
62-CONTRACTUAL SERVICES							
623-6235 PRINTING SERVICES	100.00	12.58	0.00	12.58	0.00	87.42	87.42
623-6244 TELEPHONE SERVICE	2,000.00	149.93	0.00	567.81	0.00	1,432.19	71.61
TOTAL 62-CONTRACTUAL SERVICES	2,100.00	162.51	0.00	580.39	0.00	1,519.61	72.36
63-SUPPLIES							
623-6390 MISCELLANEOUS SUPPLIES	3,800.00	152.51	0.00	1,388.07	0.00	2,411.93	63.47
TOTAL 63-SUPPLIES	3,800.00	152.51	0.00	1,388.07	0.00	2,411.93	63.47
64-MAINTENANCE							
66-CAPITAL OUTLAY							
67-OVERHEAD ALLOCATION							
68-SUNDRY CHARGES							
623-6845 GENERAL GOVERNMENT	124,377.00	9,490.68	0.00	35,413.90	0.00	88,963.10	71.53
TOTAL 68-SUNDRY CHARGES	124,377.00	9,490.68	0.00	35,413.90	0.00	88,963.10	71.53
TOTAL 623 - CITY COUNCIL	142,449.00	9,899.88	0.00	39,737.19	0.00	102,711.81	72.10

2-19-2016 2:49 PM

DETAIL LISTING

PAGE: 21

FUND : 100-GENERAL FUND

ACTIVE ACCOUNTS ONLY

PERIOD TO USE: Jan-2016 THRU Jan-2016

DEPT : 23 CITY COUNCIL

SUPPRESS ZEROS

ACCOUNTS: 600-6000-0000 THRU 699-6999-9999

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== BALANCE=====

623-6126 TRAVEL EXPENSE
 BEGINNING BALANCE 0.00

1/05/16 2/09 B66193 Misc 000000 08952 PARKING CONCEPTS DFW JE# 052386 94.18 ✓ 94.18
 ===== JANUARY ACTIVITY DB: 94.18 CR: 0.00 94.18 ✓

Mayor

623-6235 PRINTING SERVICES
 BEGINNING BALANCE 0.00

1/05/16 2/09 B66193 Misc 000000 08952 GOT PRINT - MIKULEC JE# 052386 12.58 ✓ 12.58
 ===== JANUARY ACTIVITY DB: 12.58 CR: 0.00 12.58 ✓

Bus cards

623-6244 TELEPHONE SERVICE
 BEGINNING BALANCE 417.88

1/05/16 2/09 B66193 Misc 000000 08952 AT&T DATA PLAN FOR IPAD JE# 052386 30.50 ✓ 448.38
 1/18/16 2/04 A20338 CHK: 143401 09826 AT&T MOBILITY 114320 119.43 ✓ 567.81
 AT&T MOBILITY INV# 201502047703 /PO#
 ===== JANUARY ACTIVITY DB: 149.93 CR: 0.00 149.93

623-6390 MISCELLANEOUS SUPPLIES
 BEGINNING BALANCE 1,235.56

1/01/16 1/13 A19182 CHK: 143066 09793 OFFICE DEPOT INC 0144 4.93 ✓ 1,240.49
 OFFICE DEPOT INC INV# 810508339001 /PO#
 1/05/16 2/09 B66193 Misc 000000 08952 KROGER JE# 052386 34.43 ✓ 1,274.92
 1/05/16 2/09 B66193 Misc 000000 08952 ZAXBYS JE# 052386 113.15 ✓ 1,388.07
 ===== JANUARY ACTIVITY DB: 152.51 CR: 0.00 152.51

623-6345 GENERAL GOVERNMENT
 BEGINNING BALANCE 25,923.22

1/01/16 2/04 A20445 CHK: 143495 09826 SPAN 3251 9,490.68 ✓ 35,413.90
 SPAN INV# 737 /PO#
 ===== JANUARY ACTIVITY DB: 9,490.68 CR: 0.00 9,490.68

For 2/16

JPMORGAN CHASE BANK NA
PO BOX 15918
MAIL SUITE DE1-1404
WILMINGTON DE 19850

ACCOUNT NUMBER

STATEMENT DATE 01-05-16

NET CHARGES \$124.68



18450050 - 005258 - 0001 - 0001 - 2

 JOSEPH M MCCOURRY **N0002988
 M0611 COTC COUNCIL
 6800 MAIN STREET
 THE COLONY TX 75056-1133

FOR RECONCILIATION PURPOSES ONLY. DO NOT SEND PAYMENT.

NAME: JOSEPH M MCCOURRY

CYCLE LIMIT: \$3,000

ACCOUNTING CODE:

CARDHOLDER ACTIVITY

Telecommunication Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-28	12-24	55480775358002126619653	AT&T DATA 08003310500 GA	30.50
Total Miscellaneous Activity				30.50

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-21	12-20	55436875355153550934468	PARKING CONCEPTS INC L DFW DALLAS TX P.O.S.: 798613 SALES TAX:	94.18
Total Travel Activity				94.18

FOR CUSTOMER SERVICE CALL: 1-800-316-6056 FOR LOST/STOLEN CARDS CALL: 1-800-316-6056 FOR TTY/TDD SERVICE CALL: 1-800-955-8060	ACCOUNT NUMBER	ACCOUNT SUMMARY
	STATEMENT DATE: 01/05/16	
SEND BILLING INQUIRIES TO: JPMORGAN CHASE BANK NA COMMERCIAL CARD SOLUTIONS P.O. BOX 2015 MAIL SUITE IL1-6225 ELGIN, IL 60121		PURCHASES & OTHER CHARGES 124.68
		CASH ADVANCES .00
		CREDITS .00
		CASH ADVANCE FEE .00
		NET CHARGES \$124.68
		DISPUTE AMOUNT .00

Christie Wilson

From: TCMayor - Joe McCourry
Sent: Monday, December 21, 2015 9:24 AM
To: Troy C. Powell; Christie Wilson; Keri Samford
Subject: Fwd: DFW Valet Parking Receipt

Here is the receipt for the parking. This was put on my city credit card.

Sent from my iPad
Joe McCourry
Mayor
City of The Colony, TX

Begin forwarded message:

From: DFW Valet <dfwvalet2@pcioc.com>
Date: December 20, 2015 at 6:02:15 PM CST
To: <tcmayor@thecolonytx.gov>
Subject: DFW Valet Parking Receipt

DFW
PO BOX 610347
DALLAS
972-574-2407
Thank you!

Ticket#: 1297032
CheckIn D/T: 12/18/15 07:31
CheckOut D/T: 12/20/15 18:01
Duration Time: 2d 10h 29m
Plate# BR23965 TX
Make/Model: FORD/EXPEDITION
Color: RED

Charge: \$87.00
Tax: \$7.18
Total: \$94.18

Card Type: MasterCard
Account# *****2490
Card Holder: MCCOURRY/JOSEPH M
Ref# 040013
Order# 7820681155
Total: \$94.18

23-6126

(C) AVPM(R)

DFW
PO BOX 610347
DALLAS
972-574-2407
Thank you!

Ticket#: 1297032
CheckIn D/T: 12/18/15 07:31
CheckOut D/T: 12/20/15 18:01
Duration Time: 2d 10h 29m
Plate# BR23965 TX
Make/Model: FORD/EXPEDITION
Color: RED

Charge: \$87.00
Tax: \$7.18
Total: \$94.18

Card Type: MasterCard
Account# *****2490
Card Holder: MCCOURRY/JOSEPH M
Ref# 040013
Order# 7820681155
Total: \$94.18

© AVPM®

CITY OF THE COLONY

PAYMENT AUTHORIZATION

PAY TO: JP Morgan Chase FUND: Various

MasterCard ACCOUNT NUMBER AMOUNT

EXPLANATION:	ACCOUNT NUMBER	AMOUNT
Business Cards:		
Chris Vasquez	100-631-6235	12.58
Jason Wilson	100-670-6235	12.58
Kirk Mikulec	100-623-6235	12.58
Jay Goodson, Mark Cooper	100-675-6235	25.16
Animal Control Misc.	100-675-6235	24.20
Mary Branch, Julia Fish	100-612-6235	25.16
Kacy George, Brian Vonderlin	105-650-6235	25.16
Subtotal:		137.42
TxPPA dues	100-630-6127	75.00
Subtotal:		-

1/21/16
DATE

TOTAL \$ 137.42

RECEIVED

JAN 21 2016

FINANCE DEPARTMENT

Manager/Supervisor

Department Head

[Signature]

Accounting Manager

NOTE:

\$0.01 - \$2,999	Department Manager Approval
\$3,000 - \$49,999	Department Manager and Director Approval
\$50,000 and over	Purchasing Agent with proper approval (I.e. City Council, Interlocal Agmt., etc.)

An invoice signed by the Department Manager must be attached to the Payment Aurtherization

JPMORGAN CHASE BANK NA
PO BOX 15918
MAIL SUITE DE1-1404
WILMINGTON DE 19850

ACCOUNT NUMBER _____

STATEMENT DATE 01-05-16

NET CHARGES \$212.42

ALICE PITTS *N0002990
M0611 COTC FINANCE
6800 MAIN STREET
THE COLONY TX 75056-1133

FOR RECONCILIATION PURPOSES ONLY. DO NOT SEND PAYMENT.

NAME: ALICE PITTS

CYCLE LIMIT: \$3,000

ACCOUNTING CODE:

CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-21	12-20	55432865354000633370226	GOTPRINT.COM 818-252-3000 CA P.O.S.: 0000000000000000 SALES TAX: 0.00	137.42
12-30	12-29	55429505363637004511536	WWW.TXPPA.ORG 2816108914 TX	75.00
Total Purchasing Activity				212.42

FOR CUSTOMER SERVICE CALL: 1-800-316-6056 FOR LOST/STOLEN CARDS CALL: 1-800-316-6056 FOR TTY/TDD SERVICE CALL: 1-800-955-8060	ACCOUNT NUMBER	ACCOUNT SUMMARY
	STATEMENT DATE: 01/05/16	
SEND BILLING INQUIRIES TO: JPMORGAN CHASE BANK NA COMMERCIAL CARD SOLUTIONS P.O. BOX 2015 MAIL SUITE IL1-6225 ELGIN, IL 60121		PURCHASES & OTHER CHARGES 212.42
		CASH ADVANCES .00
		CREDITS .00
		CASH ADVANCE FEE .00
		NET CHARGES \$212.42
		DISPUTE AMOUNT .00



CITY OF THE COLONY
ATTN: CHRISTIE WILSON
6800 MAIN ST
THE COLONY, TX 75056-1133

Page: 1 of 3
Bill Cycle Date: 12/18/15 - 01/18/16
Account:
Foundation Account: FAN 02296560
Invoice: 287242020808X01262016

Visit us online at: www.att.com/business

Wireless Statement

Bill-At-A-Glance

Previous Balance	\$118.96
Payment - 01/06 - Thank You!	\$118.96CR
Adjustments	\$0.00
Balance	\$0.00
New Charges	\$119.43

Total Amount Due \$119.43

Amount Due in Full by Feb 13, 2016

Service Summary

Service	Page	Total
Wireless		\$119.43
469 999-3343 \$119.43	2	
Total New Charges		\$119.43

Manage Your Account:

Online: att.com/myatt
Mobile App: att.com/myattapp
Support: 800 331-0500 or 611 from your mobile device
TTY: 866 241-6567

For Important Information about your bill, please see the **News You Can Use** section (Page 2).



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\$10 down with AT&T Next™

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Go to an AT&T store

Call 800.909.0135

*Pricing is for wireless service only. Req's Mobile Share™ plan charge (min \$30/mo.) & per tablet access charge (\$10/mo.). Up to ten devices. Add'l monthly charges for extra data and devices. Does not include device purchase costs. Other pricing options, charges & restrictions apply.

Wireless

Group 2 Usage Summary - Dec 19 thru Jan 18

FamilyTalk Nation 1400 with Rollover - Includes \$9.99 Each Additional Line, 1,400 Shared Anytime Minutes with Rollover, Nationwide Long Distance & Roaming, Unlimited Mobile to Mobile calling to/from other AT&T Mobiles, Unlimited Night (9pm-6am) & Weekend calling, Call Forward Feature, Caller ID, Call Wait, Conference Call Feature, Mobile Purchases & Downloads Detail, Basic Voice Mail Feature, (Additional Minutes \$0.40 each).

Family Messaging Unlimited with Mobile to Any Mobile Calling

- Includes Unlimited domestic text, picture, video and instant messages and unlimited calling to/from any other domestic mobile phone.

	Plan Minutes	M2M Minutes
469 999-3343	45	55
Total	45	55

Rollover Minutes Summary

Last Month's Rollover Balance	14,491
Current Month Added to Rollover	+ 1,355
Expired Rollover Minutes *	- 1,326
NEW ROLLOVER MINUTES BALANCE	14,520

* Unused Rollover Minutes expire after 12 bill periods.



CITY OF THE COLONY
 ATTN: CHRISTIE WILSON
 6800 MAIN ST
 THE COLONY, TX 75056-1133

Page: 2 of 3
 Bill Cycle Date: 12/19/15 - 01/18/16
 Account:
 Foundation Account: FAN 02296560
 Invoice: 287242020808X01262016

Visit us online at: www.att.com/business

Wireless - Continued

	Messages
469 999-3343	29
Total	29

469 999-3343
 CITY OF THE COLONY

DataPro 2GB for iPhone on 4G LTE with Visual Voicemail - Includes 2 gigabytes of domestic data usage, \$10 each additional 1 gigabyte of data usage. Unlimited data usage on the AT&T Wi-Fi Basic network. Video calling and Visual Voicemail available with compatible devices.

Monthly Charges - Dec 19 thru Jan 18

1. FamilyTalk Nation 1400 with Rollover	80.00
2. Family Messaging Unlimited with Mobile to Any Mobile Calling	30.00
3. DataPro 2GB for iPhone on 4G LTE with Visual Voicemail	25.00
4. National Account Discount	27.30CR
Total Monthly Charges	107.70

Other Charges and Credits

Voice Usage Summary

FamilyTalk Nation 1400 with Rollover	
Total Minutes Used	45
Plan Minutes	1,400
Mobile to Mobile Minutes	Unlimited
Minutes Used	0
Night & Weekend Minutes	Unlimited
Minutes Used	0
Unlimited Mobile to Any Mobile	Unlimited
Minutes Used	55

Data Usage Summary

Messaging Unlimited	Unlimited
Used	29

2GB DATA

Plan MB	2,048
---------	-------

Other Charges and Credits - Continued

Surcharges and Other Fees

5. Federal Universal Service Charge	3.57
6. State Cost-Recovery Fee	0.40
7. Texas Universal Service	1.30
Total Surcharges and Other Fees	5.27

Government Fees and Taxes

8. 9-1-1 Service Fee	0.50
9. 911 Equalization Surcharge	0.06
10. TX State Sales Tax - Telecom	5.90
Total Government Fees and Taxes	6.46

Total Other Charges & Credits **11.73**

Total for 469 999-3343 **119.43**

Total for Wireless accounts **119.43**

News You Can Use

NEW YEAR. NEW SMARTPHONE.

Ring in the new year by adding a new smartphone on AT&T Next(SM)! The Samsung Galaxy Note5 helps you get more done with a built-in S Pen(TM). With the LG V10(TM), you can record and edit video, while two front-facing cameras make taking selfies a snap. To start the new year off in style, visit www.att.com/addaline or call 800-449-1672 today.

TTY LIMITATIONS FOR 911 CALLS

Due to technical limitations, Wi-Fi Calling and NumberSync cannot be used with TTY devices and will not support 911 calls over TTY devices. Persons with communications disabilities can still reach 911 services by either (1) calling 911 directly using a TTY over the cellular network or a landline telephone, or (2) sending a text message to 911 directly (in areas where text-to-911 is available) using a wireless device over the cellular network, or (3) using relay services to place a TTY or Captioned Telephone Service (CTS) call over the cellular network or a landline telephone, or (4) using relay services to place a IP Relay or IP CTS call over a cellular data or other IP network. Visit www.att.com/wificalling and www.att.com/numbersync for more information.

**CITY OF THE COLONY
FINANCE DEPARTMENT
PAYMENT AUTHORIZATION**

PAY TO: Office Depot

FUND: General

DATE: 12/9/15



NEED CHECK FRIDAY

EXPLANATION:

ADMIN - binder spines, yellow ink for fax machine,
chair mats for front counter in Rec Center / SCP - A-
Z dividers, pocket file, pens / CITY COUNCIL -
candy for Christmas Parade

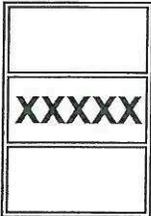
<u>COST CENTER</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
ADMIN	105-650-6310	14.18
SCP	720-696-6310	19.60
ADMIN	105-650-6312-0001	15.39
CITY CO	23-6390	4.93

RECEIVED

DEC 10 2015

FINANCE DEPARTMENT

ADMIN	105-650-6310	7.09
ADMIN	105-650-6310	73.96



RETURN CHECK TO PARD

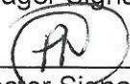
XXXXXX MAIL CHECK

PICKING CHECK UP AT CITY HALL

TOTAL: \$135.15

Coordinator Signature

Manager Signature



Director Signature

NOTE: \$0.01 - \$2,999 Department Manger Approval
\$3,000 - \$24,000 Department Manager and Director Approval
\$25,000 - and over Purchasing Agent with Proper Approval
(i.e. City Council, Interlocal Agreement, etc.)

An invoice signed by the Department Manager must be attached to the Payment Authorization.



Shipment Summary 2 Shipments

Shipment 1	Order Number: 810508339-001	Estimated Arrival By: 12/04/2015	View Order Details
Shipment 2	Order Number: 810508447-001	Estimated Arrival By: 12/04/2015	View Order Details

Order Information

Account #: 22438879
 Your Order Number is: 810508339
 Company Name: CITY OF THE COLONY
 Contact: KATHY NEAL
 Contact Phone: (972)625-1106

Shipping Information

PARKS & RECREATION
 5151 N COLONY
 THE COLONY, TX75056-0005 USA
 (Taxable)

Comments

Payment Information

Account Billing

Order Summary

Shipment 1 Order Date: 12/03/2015
 delivery date: 12/04/2015 08:30 AM - 05:00 PM Order Number: 810508339-001

Description	Your Price/unit	Qty.	Available	B/O	Total	Comments
Tootsie® Roll Midgees®, Bag Of 360 Entered Item # 107850 Contact Items	\$4.93 / pack	1	1	0	\$4.93	parade 23-6310
Office Depot® Brand Poly 13-Pocket File, Letter Size, Blue Entered Item # 476536 BEST VALUE	\$4.20 / each	1	1	0	\$4.20	SCP 720-6310
Avery® Ready Index® Table Of Contents Dividers, A-Z Tab, Multicolor Entered Item # 470-229 eco Eco-conscious Recycled content. Contact Items	\$3.33 / set	2	2	0	\$6.66	SCP 720-6310
Pilot® EasyTouch Retractable Ballpoint Pens, 0.7 mm, Fine Point, Clear Barrel, Black Ink, Pack Of 12 Entered Item # 106481 eco Eco-conscious Contact Items	\$8.74 / dozen	1	1	0	\$8.74	SCP 720-6310
Avery® Binder Spine Inserts, 1 1/2" Wide, White, Pack Of 5 Entered Item # 342640	\$7.09 / pack	2	2	0	\$14.18	kathy 6310
HP 920XL, Yellow Original Ink Cartridge (CD974AN) Entered Item # 715535 Contact Items	\$15.39 / each	1	1	0	\$15.39	kathy 6312.0001

Subtotal: \$54.10
 Delivery Fee: FREE
 Miscellaneous: \$0.00
 Taxes: \$0.00



Great food. Low prices.

6805 N. MAIN
972-370-0889

Your cashier was Andrea

	WELCH GRAPE DRNK		2.99 B
1 @ 2/4.00			
SC	LFSVR WINT-O-GRN PC	1.00 B	
	KROGER SAVINGS	1.00	
1 @ 2/4.00			
SC	LFSVR WINT-O-GRN PC	1.00 B	
	KROGER SAVINGS	1.00	
1 @ 2/8.00			
SC	YORK PPRMINT MINIPC	3.49 B	
	KROGER SAVINGS	0.51	
	MOTTS APPLE JUICE	3.29 F	
SC	HRSHY MINIS PC	6.19 B	
	KROGER SAVINGS	0.30	
	NBSC COOKIES	5.99 F	
1 @ 2/8.00			
SC	HRSHY SP MINI PC	3.49 B	
	KROGER SAVINGS	0.51	
	FRITO LAY MIX	6.99 F	
	KROGER PLUS CUSTOMER	*****3905	
	TAX	1.50	
	TAX EXEMPTION	1.50-	
	**** BALANCE		34.43

TX 75056
MASTERCARD Purchase *****4015
REF#: 095975 TOTAL: 34.43

	MASTERCARD	34.43
	EXEMPTED SALES AMT	18.16
	CHANGE	0.00
	TOTAL NUMBER OF ITEMS SOLD =	9
	KROGER SAVINGS	\$ 3.32
	TOTAL COUPONS	\$ 3.32
	TOTAL SAVINGS (8 %)	\$ 3.32

12/15/15 02:16pm 879 8 128 108

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Earn 50 BONUS FUEL POINTS!

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for ONE OF 100 - \$100 gift cards and
ONE \$5,000 gift card grand prize!

Go to www.krogerfeedback.com
within 7 days.

Enter the information below:

Date: 12/15/15
Time: 02:16pm
Entry ID: 034-144-128-879-8-136
Limit one 50 fuel pt bonus per 7 days.
No purchase necessary to enter
sweepstakes. See website for official
sweepstakes rules.

DECEMBER FUEL POINTS
REDEEM 100PTS TO SAVE .10 PER GAL.
ON ONE PURCHASE OF UP TO 35 GAL.
SAVE UP TO \$1 PER GAL AT KROGER OR
.10 PER GAL AT SHELL ON 1 FILL-UP.

FUEL POINTS THIS ORDER = 34
FUEL POINTS THIS MONTH = 141

THIS MONTHS POINTS EXPIRE 01/31/16.
VISIT WWW.KROGER.COM/FUEL FOR DETAILS

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\$4.82

Annual Card Savings \$867.38
Now Hiring - Apply Today!
jobs.kroger.com
www.kroger.com

23-6390

20% Catering 0.70-
 1 Tater Chips Ranch Sauce 3.49
 20 %
 20% Catering 0.70-
 1 Tater Chips Ranch Sauce 3.49
 20 %
 20% Catering 0.69-
 XXXXXXXXXXXXX4015
 M/C 113.15

Subtotal 104.53
 Tax 8.62
 Payment 113.15

-----12 Check Closed-----
 -----Dec15'15 04:17PM-----

Print Name: _____

Signature: _____

EMP: Number: _____

Thank you! Please come again!

Your check # is
 40

You could WIN!
 Receive 10 CHANCES to
WIN
\$1,000 DAILY
 Plus other great
INSTANT PRIZES*
 by completing our
 Guest Satisfaction Survey at
www.myzaxbysvisit.com

*****SURVEY ENTRY CODE*****
31grn2m627wv1

Complete rules, eligibility
 and sweepstakes period at
www.myzaxbysvisit.com
 *Average retail value of
 instant prizes is \$1,500
 weekly. No purchase/survey
 required to enter. Sweepstakes
 sponsored by Empathica Inc.
 across multiple clients.

23-6390

ZaxBys

4842 Main Street
 The Colony, TX 75056

49 Joshua C

 Chk 1540 CITY COLONY
 Dec15'15 10:08AM

Call In

1 Fried Cobb Zalad 4 Fingers 7.49
 Cucumbers Tomatoes
 Ched/Jack Fried Onions
 Toast House Base Egg Bacon
 2 Caesar
 20 %
 20% Catering 1.50-
 1 Fried Cobb Zalad 4 Fingers 7.49
 Cucumbers Tomatoes
 Ched/Jack Fried Onions
 Toast House Base Egg Bacon
 2 Ranch Dressing
 20 %
 20% Catering 1.50-
 1 Fried Hse Zalad 4 Fingers 7.29
 Cucumbers Tomatoes
 Ched/Jack Fried Onions
 Toast House Base 2 Ranch
 Dressing
 20 %
 20% Catering 1.46-
 1 Cole Slaw 16oz 2.99
 20 %
 20% Catering 0.60-
 1 Cole Slaw 16oz 2.99
 20 %
 20% Catering 0.60-
 1 Cole Slaw 16oz 2.99
 20 %
 20% Catering 0.60-
 1 BrowniePlatLarge 12.99
 20 %
 20% Catering 2.60-
 1 Nibbler Platter Zax Sauce 32.99
 20 %
 20% Catering 6.59-
 1 Fried Chs Bites Marinara 3.49
 Sauce
 20 %
 20% Catering 0.70-
 1 Fried Chs Bites Marinara 3.49
 Sauce
 20 %
 20% Catering 0.70-
 1 (40) Finger Box Zax Sauce 35.99
 20 %
 20% Catering 7.19-
 1 Tater Chips Ranch Sauce 3.49
 20 %

CITY OF THE COLONY
PAYMENT AUTHORIZATION

PAY TO: SPAN INC.
1800 MALONE ST.
DENTON, TX 76201

FUND: General Gov.

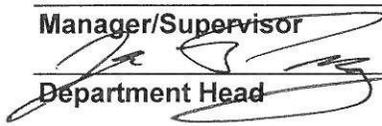
ACCOUNT NUMBER	AMOUNT
<u>100-623-6845</u>	<u>9490.68</u>

JUSTIFICATION:
Trips to The Colony Senior
Center
Trips for demand response
in The Colony

<u>RECEIVED</u>	<u>PAID</u>
<u>FEB 02 2016</u>	<u>FEB 03 2016</u>
<u>FINANCE DEPARTMENT</u>	<u>FINANCE DEPT</u>

2/2/16
DATE

TOTAL \$ 9,490.68

Manager/Supervisor

Department Head
Purchasing Agent

NOTE:

\$0.01 - \$2,999	Department Manager Approval
\$3,000 - \$49,999	Department Manager and Director Approval
\$50,000 and over	Purchasing Agent with proper approval (I.e. City Council, Interlocal Agmt., etc.)

The invoice must be signed by the Department Director and attached to the Payment Authorization

SPAN, INC.
 1800 Malone St.
 Denton TX 76201

INVOICE	INV000737
Type	
Date	12/31/2015
Page	1

Bill to:

City of The Colony
 5151 N. Colony Blvd.
 The Colony TX 75056

Ship to:

City of The Colony
 5151 N. Colony Blvd.
 The Colony TX 75056

		Customer ID			Payment Terms ID
		COLONY	GROUND		Net 30
Quantity	Description	UNITS		Unit Price	Ext. Price
239	Trips to the Senior Center in December 2015	Each	\$0.00	\$12.86	\$3,073.54
499	Trips for Demand Response in December 2015	Each	\$0.00	\$12.86	\$6,417.14
Subtotal					\$9,490.68
Misc					\$0.00
Tax					\$0.00
Freight					\$0.00

TO: Mayor, City Council, and City Manager

DATE SUBMITTED: March 9, 2016

MEETING DATE: 3/15/2016

SUMMARY OF REQUEST: Consider approving the American Cancer Society's request for the city to sponsor the Relay for Life of Carrollton/The Colony event by waiving fees and allowing the use of the city's mobile stage and Five Star Complex on May 6-7, 2016, and consider granting an exception to the City's noise ordinance (PARD, Swain)

Background:

The last five years, through the city's sponsorship of the Relay for Life Event in The Colony, the city allowed use of the mobile stage and facilities at the Five Star Complex at no cost to the American Cancer Society. This provided the opportunity to maximize the funds raised at the event to be used for cancer research, advocacy, prevention, and patient service programs. The event organizers are once again asking the city to be an in-kind sponsor of the event by allowing the use of the mobile stage and the Five Star Complex from 7pm on Friday, May 6th through 2am on Saturday, May 7th, and to waive any fees associated with their use. The city will be recognized as a Platinum Sponsor of the event for this support. Those benefits are outlined in the attached letter of request from Melissa Baxter with the American Cancer Society.

Additionally, the request asks for an exception to be granted to the City's noise ordinance for this event as there is some music and announcements included at this event. The event will be held at the baseball plaza, and this location is furthest away from the neighbors. Music levels will be kept at a minimum to avoid any disturbances. This same event was held at the complex in 2011, 2012, 2013, 2014 and 2015, and there were no known issues or complaints.

This will be the sixth year the Carrollton/The Colony Relay for Life will be held in The Colony. The event has been well attended in previous years and serves to honor cancer survivors and their families while raising money to fund the fight against the disease.

FINANCIAL SUMMARY: (Leave blank if N/A)

Are budgeted funds available: Yes No Amount budgeted/available: \$ 250 Fund(s)
(Name and Number): Park Fund

Source of Funds:

FISCAL IMPACT STATEMENT: (Leave blank if N/A)

If this is a non-budgeted item, identify probable gain, loss, or cost for each of the next 3 years. Identify whether any cost will be incurred thereafter.

Waiver of \$250 for costs associated with use of the stage (OT, fuel, etc.), and waiver of \$400 in non-field facility usage rental fees at Five Star.

Purpose:

American Cancer Society/Relay for Life request for use of mobile stage and Five Star Complex and fee waiver, and an exception to the City's noise ordinance (Section 6-192.c, Item 2).

Issues:**Alternatives:****Recommendations:**

Approval of this request to sponsor the Relay for Life of Carrollton/The Colony by waiving fees and allowing the use of the mobile stage and Five Star Complex on May 6-7, 2016, and granting an exception to the City's noise ordinance.

Attachments:

Relay for Life Site Plan

Relay for Life Request Letter



Site Plan - Relay For Life

January 27, 2016

City Council Members
The City of The Colony
6800 Main Street
The Colony, TX 75056



Dear Council,

On May 6, 2016 Relay For Life of Carrollton/The Colony will be celebrating eleven years of fighting cancer in our community. This signature event of the American Cancer Society raises money for cancer research, advocacy, education, and patient services.

Relay For Life of Carrollton/The Colony invites you to join us and respectfully requests that the City of The Colony continue to support our annual Relay For Life event, as last year, by providing the use of the city stage and the Five Star Complex at no charge to the American Cancer Society.

In return for your continued generosity, The Relay For Life of Carrollton/The Colony will provide benefits at our "Platinum Sponsorship Level", which include the following:

- Prominent display of logo on participant shirts
- Logo on event Web site
- Company banner displayed at event (*provided by sponsor*)
- Company recognition at opening ceremonies and throughout the event
- Inclusion of name and/or logo in any secured local media spots which may include radio and print (to be determined)
- Opportunity to set up exhibit table(s) (*provided by sponsor*) to promote product line and distribute giveaways/materials (*no on-site sales*)
- Logo on Cancer Fact Sign to be displayed the night of the event

Relay For Life of Carrollton/The Colony also respectfully requests a reprieve of The Colony's city noise ordinance for the hours of 10pm to 2am, Friday, May 6 through Saturday, May 7. While we work to always be considerate of the surrounding community and neighbors, we do use a public sound system throughout the event and thus ask for a temporary lifting of the ordinance.

Thank you in advance for your favorable consideration of this request. If you have questions, please contact me.

Sincerely,

Christina Gockley

Community Manager, Relay For Life
3301 West Freeway
Fort Worth TX 76107
314.757.7825 • christina.gockley@cancer.org



THE OFFICIAL SPONSOR
OF BIRTHDAYS.®

TO: Mayor, City Council, and City Manager

DATE SUBMITTED: March 9, 2016

MEETING DATE: 3/15/2016

SUMMARY OF REQUEST: Conduct a public hearing, discuss and consider approving an ordinance for a Specific Use Permit (SUP) to allow a limited service hotel, Holiday Inn Express, to be located on a 2.013-acre tract of land on Memorial Drive, approximately 500-feet west of Blair Oaks Drive (Development Services, Joyce)

Background:

Purpose:

Issues:

Alternatives:

Recommendations:

Attachments:

Council Staff Report

Location Map

Preliminary Site Plan

Minutes of February 23, 2016 P&Z meeting

Proposed SUP Ordinance

CITY COUNCIL REPORT

AGENDA DATE: March 15, 2016

DEPARTMENT: Engineering/Development Services Department

SUBJECT *SUP15-0013, Holiday Inn Express Hotel Limited Service Hotel*

Conduct a public hearing, discuss and consider an application for a Specific Use Permit (SUP) to allow a limited service hotel, Holiday Inn Express, to be located on a 2.013-acre tract of land on Memorial Drive, approximately 500-feet west of Blair Oaks Drive.

OWNER/APPLICANT

Owner/Developer:	Colony Hard Eight L.P.	Dallas, Texas
Engineer/Surveyor:	RLG, Inc.	Dallas, Texas

ESTIMATED PROJECT SCHEDULE

City Council approval of a Specific Use Permit for limited service hotels is required in order to establish the proper zoning for this type of hotel product. In addition, the City Council approval of a Site Plan is also required prior to construction. The Final Plat must be approved by the Planning and Zoning Commission and be filed for record with Denton County prior to the onset of vertical construction.

PRIOR ACTION/REVIEW (Council, Boards, Commissions)

February 23, 2016 – The Planning and Zoning Commission voted (7-0) to recommend approval of the Specific Use Permit (SUP) to allow a limited service hotel, Holiday Inn Express, to be located on a 2.013-acre tract of land on Memorial Drive, approximately 500-feet west of Blair Oaks Drive.

DEVELOPMENT REVIEW COMMITTEE REVIEW

The Development Review Committee (DRC) recommends approval of the Specific Use Permit.

OPTIONS

1. Approve as submitted.
2. Approve with conditions.
3. Postpone consideration.
4. Table item.

ATTACHMENTS

1. Staff Analysis
2. Location Map
3. Proposed preliminary Site Plan
4. Minutes of January 23, 2016 Planning and Zoning Commission meeting
5. Proposed SUP Ordinance

Staff Analysis

Summary of Request

The applicant is requesting approval of a Specific Use Permit (SUP) to allow a limited service hotel, Holiday Inn Express, to be located on a 2.013-acre tract of land on the south side of Memorial Drive, approximately 500 feet west of Blair Oaks Drive. The property is located in Planned Development 11 (PD-11) zoning district and is also located within the Gateway Overlay District.

Adjacent Zoning/Land Use

- North - PD-11 and the Gateway Overlay District – The Bristol Apartments
- South - PD-11 and the Gateway Overlay District – IHOP Restaurant; NTB & Discount Tire
- East- PD-11 and the Gateway Overlay District – Vacant Land/Comfort Suites Hotel
- West - PD-11 and the Gateway Overlay District – Colony Plaza Shopping Center

Existing Condition of Property

The property is currently undeveloped.

Land Use Analysis

The subject property is zoned Planned Development 11 (PD-11). The subject property is located within Tract A of PD-11. Tract A allows land uses within the General Retail (GR) Zoning District. A SUP approval is required to locate a limited service hotel within the GR zoning.

Development Review Analysis: Limited Service Hotel

On January 7, 2014, City Council adopted Ordinance No 2014-2038, which defined full service and limited service hotels. The ordinance requires all limited service hotels to obtain a Specific Use Permit to ensure that the regulations for a limited service hotel, as listed in Section 10-2400(a) of the Zoning Ordinance, have been observed and are provided.

Ordinance No. 2014-2038 defines limited service hotel as follows:

“Limited Service Hotel. A building designed for the temporary overnight or temporary lodging accommodations for travelers containing six (6) or more guest rooms, suites or units for compensation on a daily rate providing basic hotel services such as linen, maid service and the use of furnishings.”

The proposed site plan and provided information meets the limited service hotel criteria as required by ordinance:

Holiday Inn Express Hotel Comparison with Hotel Ordinance	
<i>Minimum Criteria For Limited Service Hotel</i>	<i>Provided</i>
A minimum of 700 square feet of meeting room space –Meeting Room 1 344 sf; Meeting Room 2 356 sf	Total 700 square feet
Limited food and beverage service, including breakfast buffet service	provided
Guest room access from an interior hallway	provided
Minimum of 400 square feet of pool surface area	612 square feet
Attached covered drive-through area adjacent to the hotel lobby	provided
Parking at a ratio of 1 space per guest room (96 rooms)	Providing 103 spaces

Financial Considerations

With the recent surge in applications for Specific Use Permits for Limited Service Hotels, it is staff's policy to conduct a comparison of room rates for the hotel in question and similar hotel types. Staff researched Holiday Inn Express hotels in the immediate area in late December, pricing of similar hotels in the area and pricing of existing hotels in The Colony. The results are shown below.

Listed below are ten (10) Holiday Inn Express hotels. These hotels are shown below with their locations and price per night. For comparison, a random Friday and Saturday night room rate was used. The prices range from a low of \$67.99 (Addison location) to a high of \$99 (McKinney location) with an average price of almost \$90.00 per night.

Local Holiday Inn Express Hotels			
<i>Location</i>	<i>Address</i>	<i>City</i>	<i>Typical 2 person King Rate for 12/19 & 12/20/2015</i>
Frisco	3400 Parkwood Boulevard	Frisco	\$85.00
Plano	3101 North Dallas Parkway	Plano	\$83.00
Lewisville	780 Vista Ridge Mall Drive	Lewisville	\$95.04
Addison	4355 Beltline Drive	Addison	\$67.99
Allen	205 Central Expressway	Allen	\$95.04
McKinney	3220 Craig Drive	McKinney	\$99.00
Dallas	6055 LBJ Freeway	Dallas	\$95.00
Richardson	1655 Central Expressway	Richardson	\$95.00
Dallas	1521 Inwood Road	Dallas	\$95.00
Dallas	9089 Vantage Point Drive	Dallas	\$89.00
Average price for 10 hotels			\$89.92

By comparison, local hotels similar to the Holiday Inn Express in number of rooms and amenities are listed below, with their locations and price per night. The prices range from a low of \$67.99 (Addison location) to a high of \$99.00 (McKinney location) with an average price of \$89.92/night. The Holiday Inn Express brand commands an average of almost \$46/night higher than the similar mid-priced hotels and even the lower-priced Best Western Plus rate was comparable to and slightly higher than the prices of the comparison hotels.

Comparable Local Hotels			
<i>Hotel Name</i>	<i>Address</i>	<i>City</i>	<i>Fri/Sat room rate</i>
Comfort Suites	4796 Memorial Road	The Colony	\$99.00
Sheraton Stonebriar Hotel	5444 State Highway 121	Frisco	\$99.00
Staybridge Suites	8355 Parkwood Blvd.	Plano/Frisco	\$99.00
Hilton Garden Inn	7550 Gaylord Pkwy.	Frisco	\$79.00
Best Western Plus	330 East Corporate Drive	Lewisville	\$96.00
Hampton Inns & Suites	3199 Parkwood Blvd.	Frisco	\$99.00
Median Room Rate/Night			\$95.16

Existing hotels in The Colony command a slightly higher rate. Staff researched the pricing on these hotels On December 7, 2015, using the same criteria as when researching the Holiday Inn Express hotels, the lowest quoted weekly rate for the Budget Suites was \$219.00, which on a daily basis comes to approximately \$32/night (weekly rate, divided by seven). The two highest priced hotels on this date were the Residence Inn and the Fairfield Inn, two Marriott products located adjacent to one another in The Cascades. The online per night room rate at these hotels was \$110. The average room rate is just over \$84/night. By eliminating the extended stay hotel from the calculation, the average room rate is approximately \$101/night. The average Holiday Inn Express room rate is approximately \$6/night less than the comparable hotels in The Colony of \$95/night.

The Colony Hotel Price Comparison			
<i>Hotel Name</i>	<i>City</i>	<i>Address</i>	<i>Fri/Sat room rate</i>
Residence Inn	The Colony	6600 Cascades Court	\$110.00
Fairfield Inn	The Colony	5900 Stone Creek Drive	\$110.00
Comfort Suites	The Colony	4796 Memorial Drive	\$84.00
Budget Suites (weeklyrate/7)	The Colony	5289 SH 121	\$32.00
<i>Median Room Rate/Night</i>			<i>\$84.00</i>
Median Room Rate/Night excluding the Extended Stay Hotel			\$101.00

Specific Use Permit Criteria

In accordance with Section 10-905 of the Zoning Ordinance: The Planning and Zoning Commission and City Council shall review and evaluate Specific Use Permit applications using the following criteria:

1. Conformance with the City of The Colony’s Comprehensive Plan;

The Future Land Use Map identifies this area as “S.H. 121 Corridor Development” which includes commercial, entertainment and support services. A limited service hotel is an allowed use with the approval of a Specific Use Permit (SUP) and conforms to the Comprehensive Plan goals.

2. Conformance with applicable regulations and standards established by the zoning regulations;

If the requested SUP is approved by City Council, the zoning for a Holiday Inn Express limited service hotel in this location would be established. A site plan must comply with all requirements of the Zoning Ordinance including Section 10-2400(a), Limited Service Hotels, and the Gateway Overlay District.

3. Compatibility with existing or permitted uses on abutting sites, in terms of building height, build and scale, setbacks on open spaces, landscaping and site development, access and circulation features and architectural compatibility;

The hotel use is generally compatible with the approved uses of the GR-General Retail zoning district in terms of building height, build and scale, setbacks on open spaces, landscaping and site development, access and circulation features. The proposed façade building materials meet the requirements of Sec. 10a-900, Building Design Standards. Section 10A-900(c)(1)(C) states that “When stucco is used as an exterior finish, no more than 75% of the building façade may consist of this product. A minimum of 25 percent

shall be a contrasting stone and/or brick product.” Stucco is proposed for use on each façade of between 56% to 75% with contrasting stone of between 25% to 48% on each exterior wall. This Specific Use criterion of architectural compatibility is met.

4. Safety and convenience of vehicular and pedestrian circulation in the vicinity, including traffic reasonably expected to be generated by the proposed use and other uses reasonable and anticipated in the area, existing zoning and land uses in the area;

The Development Plan for the Holiday Inn Express Hotel has been submitted with the Specific Use Permit (SUP) and Final Plat applications. All of the City’s requirements for circulation, fire lanes, pedestrian sidewalks and all other pertinent city regulations must be met prior to construction of the Limited Service Hotel.

5. Protection of persons and property from erosion, flood, or water damage, fire, noise, glare, air quality, generation of dust and odors, and similar hazards and impacts;

The proposed development shall be constructed in accordance with applicable adopted regulations at the time of construction.

6. Location, lighting and type of signs; the relation of signs to traffic control and adverse effect of signs on adjacent properties;

All proposed lighting shall comply with the City’s regulations and any future signs shall comply with the adopted sign ordinance.

7. Adequacy and convenience of off-street parking and loading facilities;

The proposed site shall provide adequate parking for the proposed use, per the Zoning Ordinance.

8. Determination that the proposed use and site development, together with any modifications applicable thereto, will be compatible with existing or permitted uses in the vicinity;

The proposed hotel use is generally compatible with surrounding uses in the vicinity.

9. Determination that any conditions applicable to approval are the minimum necessary to minimize potentially unfavorable impacts on nearby uses in the same district and surrounding area; and

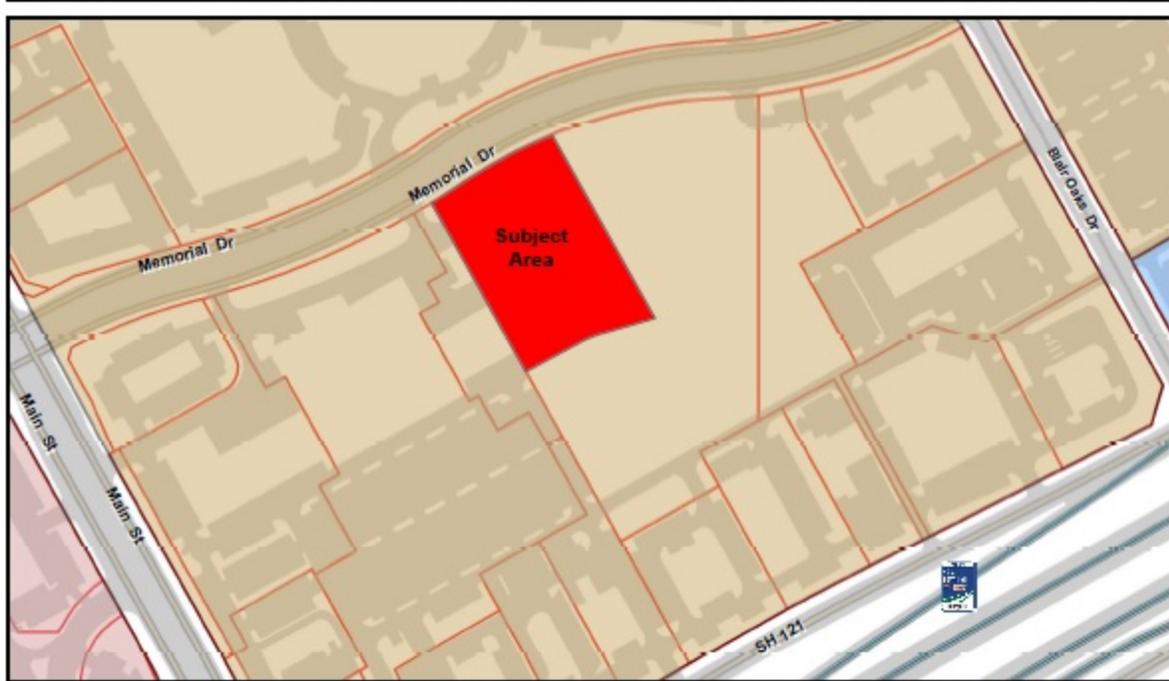
The DRC recommends that no additional conditions be placed on this Specific Use Permit.

10. Determination that the proposed use, together with the conditions applicable thereto, will not be detrimental to the public health, safety, or welfare; or materially injurious to properties or improvements in the vicinity.

It is the opinion of the DRC that if the proposed Holiday Inn Express Hotel can meet the minimum requirement for a Limited Service Hotel it will not be detrimental to the public health, safety, or welfare, nor would it be materially injurious to properties or improvements in the vicinity.

In authorizing a Specific Use Permit, the Planning and Zoning Commission may recommend, and the City Council may impose, additional reasonable conditions necessary to protect the public interest and welfare of the community. No additional conditions are proposed by staff

except. As submitted, the proposed Holiday Inn Express Hotel meets the minimum standards set by City Council for a limited service hotel and therefore the DRC recommends approval of the Specific Use Permit.



Project No. SUP15-0013 - Project Name: Holiday Inn Express Limited Service Hotel

- | | | | | |
|---------------------|--------------------------|------------------|----------------------|------------------------|
| Holiday Inn Express | Business Park/Industrial | Heavy Commercial | Mobile Home | Planned Development |
| Agricultural | Duplex Dwelling | Industrial | Neighborhood Service | Shopping Center |
| Business Park | General Retail | Light Commercial | Office District 1 | Single Family Dwelling |

This map was generated by GIS data provided by The Colony GIS Department. The City of The Colony does not guarantee the correctness or accuracy of any features on this map. These digital products are for illustration purposes only and are not suitable for site-specific decision making.



**MINUTES
CITY OF THE COLONY
PLANNING AND ZONING COMMISSION
FEBRUARY 23, 2016**

After determining that a quorum was present, the Planning and Zoning Commission of the City of The Colony, Texas convened into Regular Session which was held on Tuesday, February 23, 2016 at 6:30 PM in the City Council Chambers located in City Hall, 6800 Main Street, The Colony, Texas, at which time the following items were addressed:

Board Members Present: Karen Hames, Chairman, Detrick DeBurr, Vice Chairman, Shawn Rockenbaugh, Cesar Molina Jr., Brian Buffington, Janece Pool, and Shannon Hebb.

Board Members Absent: None

Staff Present: Gordon Scruggs, P.E. Director of Engineering, Mike Joyce, AICP, Planning Director, Surupa Sen, AICP, Senior Planner, Brian McNulty, Engineering Technician, and Ed Voss, City Attorney.

1.0	CALL REGULAR SESSION TO ORDER
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Chairman Hames called the meeting to order at 6:30 p.m.

1.1	CITIZEN INPUT
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No citizens came forward during Citizen Input.

2.0	CONSENT AGENDA
2.1	Consider approval of the minutes of the February 9, 2016 Regular Session.
2.2	<i>RP16-0001, Lot 5R, Block N, The Cascades at The Colony, Phase 3, Replat</i> Consider approval of Lot 5R, Block N, The Cascades at The Colony, Phase 3, being a replat of Lot 5, Block N, The Cascades at The Colony, Phase 3, a 3.021 acres of land out of the B.B.B. and C.R.R. Survey, Abstract No. 174, an addition to the City of The Colony, Denton County, Texas located at the northeast corner of SH 121 and Cascades Court in Planned Development 16 (PD-16) zoning district.

Chairman Hames read the Consent Agenda items into the record.

Commissioner DeBurr moved to approve Item 2.1, Commissioner Hebb seconded the motion. Motion carried (7-0).

3.0	PUBLIC HEARING ITEMS
3.1	<i>SUP15-0013, Holiday Inn Express Hotel Limited Service Hotel</i> Conduct a public hearing, discuss and consider making a recommendation to City Council on an application for a Specific Use Permit (SUP) to allow a limited service hotel, Holiday Inn Express Hotel, to be located on a 2.013-acre tract of land on Memorial Drive, approximately 500-feet west of Blair Oaks Drive.

Chairman Hames read the public hearing item 3.1 into record.

Ms. Sen presented the staff report.

Chairman Hames opened and closed the public hearing at 6:40 p.m. with no one wishing to speak on the item.

Commissioner Hebb asked if any study has been done to determine how much per capita need is for hotels in and around this area.

Mr. Joyce responded that no study has been done in that nature; however with the anticipated number of visitors per year generated by Nebraska Furniture Mart and other new commercial establishments, there is probably room for more hotel developments within the City.

Commissioner Rockenbaugh moved to approve Item 3.1 Commissioner Molina seconded the motion. Motion carried (7-0).

There being no further business to come before the Commission, Chairman Hames adjourned the Regular Session of the Planning and Zoning Commission at 6: 41 p.m.

Karen Hames, Chairman

Surupa Sen, AICP, Senior Planner

CITY OF THE COLONY, TEXAS

ORDINANCE NO. 2016 - _____

SPECIFIC USE PERMIT

Holiday Inn Express

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF THE COLONY, TEXAS, APPROVING A SPECIFIC USE PERMIT ALLOWING LIMITED SERVICE HOTEL USE, HOLIDAY INN EXPRESS ON MEMORIAL DRIVE, APPROXIMATELY 500-FEET WEST OF BLAIR OAKS DRIVE, THE COLONY, TEXAS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission and the City Council of the City of The Colony, Texas, in compliance with the laws of the State of Texas, and the Code of Ordinances of the City of The Colony, Texas, have given any requisite notices by publication and otherwise, and have held due public hearings and afforded a full and fair hearing to all property owners generally and to all persons interested, and is of the opinion and finds that Specific Use Permit No. SUP15-0013 to allow limited service hotel, Holiday Inn Express, on Memorial Drive, approximately 500-feet west of Blair Oaks Drive, The Colony, Texas, should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF THE COLONY, TEXAS:

SECTION 1. That the findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2. That the City Council of the City of The Colony, Texas, does hereby approve the Specific Use Permit.

SECTION 3. That it is hereby declared to be the intention of the City Council of the City of The Colony, Texas, that the phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 4. That any provision of any prior ordinance of the City whether codified or uncodified, which are in conflict with any provision of this Ordinance, are hereby repealed to the extent of the conflict, but all other provisions of the ordinances of the City whether codified or uncodified, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

SECTION 5. That this Ordinance shall become effective immediately upon its passage.

DULY PASSED by the City Council of the City of The Colony, Texas, this the _____ day of _____, 2016.

JOE McCOURRY, MAYOR

ATTEST:

Christie Wilson, City Secretary

APPROVED AS TO FORM:

Jeff Moore, City Attorney

**Exhibit A
Location Map**



TO: Mayor, City Council, and City Manager

DATE SUBMITTED: March 9, 2016

MEETING DATE: 3/15/2016

SUMMARY OF REQUEST: Discuss and consider approving an ordinance amending the 2015-16 Municipal Budget in the amount of \$27,000 for the purpose of purchasing a replacement Parks Department vehicle from Sam Pack's Five Star Ford with pricing available through the State of Texas Smartbuy Contract. (PARD, Nelson)

Background:

While the Greenscape Crew was doing off-season landscape work on the medians on Paige Rd., a distracted driver rear-ended the crew's truck and totaled it. The truck was a 2003 ¾ ton crew cab with 168,000 miles on it. The insurance proceeds from the other driver's insurance was \$9255, and the cost of the new truck is \$36,241 with the features needed for this crew to operate safely and efficiently. Their primary responsibility is mowing and maintaining rough cut areas, drainage ways, and utility easements throughout town, and they utilize this vehicle off-road frequently.

Purpose:

To replace a city owned 2003 ¾ ton pickup that was rear-ended and totaled while parked next to a median on Paige Road adjacent to the Parks Greenscape work crew. Recommended replacement is a 2016 F-250 Crew Cab. State Interlocal price is \$36,241, which will be offset by insurance proceeds of \$9,255, making \$27,000 in additional funds needed for this budget amendment.

Issues:

This vehicle needs to be replaced asap to allow the crew to operate efficiently now that mowing season is beginning.

Recommendations:

Staff recommends approval of the budget amendment in the amount of \$27,000 to replace this truck.

Attachments:

Budget Ordinance
Cost sheet

**CITY OF THE COLONY, TEXAS
ORDINANCE NO. 2016-_____**

AMENDING THE FISCAL YEAR 2015-2016 BUDGET

AN ORDINANCE AMENDING ORDINANCE 2015-2165, ADOPTING THE FISCAL YEAR 2015-2016 BUDGET FOR CITY OF THE COLONY, TEXAS BY REALIGNING BUDGETS AS SET FORTH HEREIN; PROVIDING FOR INCORPORATION OF PREMISES; PROVIDING FOR THE ADOPTION OF THIS ORDINANCE AMENDING THE FISCAL YEAR 2015-2016 BUDGET FOR THE CITY OF THE COLONY; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A SAVINGS CLAUSE; AND NAMING AN EFFECTIVE DATE.

WHEREAS, the City of The Colony is conducting business pursuant to a budget for fiscal year 2015-2016, heretofore previously adopted by Ordinance No. 2015-2165 on the 15th day of September, 2015; and

WHEREAS, Section 102.010 of the Texas Local Government Code authorizes the governing body of a municipality to make changes in the budget for municipal purposes; and

WHEREAS, the City of The Colony finds it in the best interest of the City to increase the 2015-16 Parks budget by \$27,000 for replace of a ¾ ton pickup totaled while parked in the median on Paige.

WHEREAS, the City Council has reviewed the budget and has determined that a valid municipal purpose is served by such budget increases and reallocation of funds.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF THE COLONY, TEXAS:

**SECTION 1.
INCORPORATION OF PREMISES**

The above and foregoing premises are incorporated into the body of this Ordinance as if copied herein in their entirety.

**SECTION 2.
AMENDMENT AND ADOPTION**

That the City's budget for the fiscal year ending September 30, 2016 heretofore previously adopted by Ordinance 2015-2165 duly enacted by the City Council of the City of The Colony on the 15th day of September, 2015, be and is hereby amended as set forth herein, which amendment

is hereby, in all respects, finally approved and adopted as so changed; and the same shall be hereby filed with the City Secretary of the City of The Colony.

SECTION 3.
BUDGET INCREASES

That the 2015-16 Parks budget is to be increased by an amount not to exceed \$27,000.

SECTION 4.
CUMULATIVE CLAUSE

This Ordinance shall be cumulative of all provisions of Ordinances of the City of The Colony, Texas except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinances, in which event the conflicting provisions of such Ordinances are hereby repealed.

SECTION 5.
SEVERABILITY CLAUSE

It is hereby declared to be the intention of the City Council of The City of The Colony that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance, since the same would have been enacted by the City Council without incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 6.
SAVINGS CLAUSE

All rights and remedies of the City of The Colony are expressly saved as to any and all violations of the provisions of any Ordinances affecting budgets, budget approval or adoption, which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such Ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION 7.
EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after its date of passage.

AND IT IS SO ORDAINED.

PASSED AND APPROVED, this the 15th day of March, 2016.

Joe McCourry, Mayor
City of The Colony, Texas

ATTEST:

Christie Wilson, TRMC, City Secretary

APPROVED AS TO FORM:

Jeff Moore, City Attorney
City of The Colony, Texas

TO: Mayor, City Council, and City Manager

DATE SUBMITTED: March 10, 2016

MEETING DATE: 3/15/2016

**SUMMARY OF
REQUEST:**

A. Council shall convene into a closed executive session pursuant to Section 551.087 of the TEXAS GOVERNMENT CODE to deliberate regarding commercial or financial information the city has received from a business prospect(s), and to deliberate the offer of a financial or other incentive to a business prospect(s).

B. Council shall convene into a closed executive session pursuant to Section 551.071 of the TEXAS GOVERNMENT CODE to seek legal advice from the city attorney regarding the Development Agreement, Ground Lease Agreement and related agreements with Marine Quest - Hidden Cove, L.P. and Plains Capital Bank concerning Hidden Code Park Marine Quest.

C. Council shall convene into a closed executive session pursuant to Section 551.071 of the TEXAS GOVERNMENT CODE to seek legal advice from the city attorney regarding a contract with Atlantic Hotels.

D. Council shall convene into a closed executive session pursuant to Section 551.074 of the TEXAS GOVERNMENT CODE to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Secretary.

TO: Mayor, City Council, and City Manager

DATE SUBMITTED: March 10, 2016

MEETING DATE: 3/15/2016

**SUMMARY OF
REQUEST:**

A. Any action as a result of executive session regarding commercial or financial information the city has received from a business prospect(s), and to deliberate the offer of a financial or other incentive to a business prospect(s).

B. Any action as a result of executive session regarding the Development Agreement, Ground Lease Agreement and related agreements with Marine Quest - Hidden Cove, L.P. and Plains Capital Bank concerning Hidden Code Park Marine Quest.

C. Any action as a result of executive session regarding the contract with Atlantic Hotels.

D. Any action as a result of executive session regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Secretary.
