

<b>CITY OF THE COLONY</b> Status: Non-Exempt Supervised By: Fleet Manager	<b>Emergency Vehicle Technician</b>	<b>FLEET DEPARTMENT</b>  Revised: 07/17/14
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<b>JOB SUMMARY</b>
Under the direct supervision of the Fleet Manager, performs repair and preventative maintenance on all fire apparatus, vehicles and equipment. Gives instruction on various types of equipment repairs and maintenance. All of the following areas of responsibility shall be approached from a positive Customer Service direction by the EVT.

<b>ESSENTIAL DUTIES AND RESPONSIBILITIES</b>
<ol style="list-style-type: none"> <li>1. Repair and preventative maintenance of department apparatus and staff vehicles.</li> <li>2. Repair and preventative maintenance of department equipment, large and small.</li> <li>3. Instructs department members in the care, inspection, and maintenance of fire apparatus and equipment.</li> <li>4. Schedules all apparatus and equipment preventative maintenance and maintains the appropriate records.</li> <li>5. Maintains warranties for apparatus and equipment.</li> <li>6. Assures apparatus remains uniform in appearance per the specifications of the Fire Chief.</li> <li>7. Attend training classes and/or seminars as the occasion arises.</li> <li>8. Maintains the emergency generators at all fire stations.</li> <li>9. Maintains the general cleanliness and security of the garage facilities, vehicles, and personal property.</li> <li>10. Will be expected to respond to emergencies, work over-time and be on-call as assigned by Supervisor. May be placed on standby status to be available for emergency support over extended holiday periods.</li> <li>11. Prepares vehicles and equipment for auction on a periodic basis.</li> <li>12. Maintains files and records and generates reports.</li> <li>13. Must have own tools.</li> <li>14. Must be able to lift and carry up to 60 pounds.</li> <li>15. Must be able to crawl under, over, or on vehicles/equipment as necessary for repairs and maintenance.</li> <li>16. Works outdoors in extreme heat or cold temperature swings and during inclement weather; exposed to dust, fumes, and loud noises.</li> <li>17. Must be able to communicate effectively and courteously with the community, vendors, fellow employees, and supervisors.</li> <li>18. May be assigned other jobs or duties as required by their supervisor.</li> <li>19. Must wear City issued uniforms and maintain a professional appearance.</li> <li>20. Must be willing to respond after hours to priority service calls and greater alarm fires when requested.</li> </ol>

<b>KNOWLEDGE, SKILLS, AND ABILITIES</b>
Must be able to follow written or verbal instructions. Must be able to use hand tools and air operated equipment. Must be skilled in the use of diagnostic equipment such as scanners, etc. Must be able to read and comprehend parts and service manuals including interpretation of diagrams, schematics, charts and tables. Must have knowledge of vehicle systems and subsystems including electrical, mechanical, and hydraulic principals. Must have operational knowledge of fire-fighting equipment. Must have the skills to diagnose, build, maintain, and repair emergency vehicles and equipment. Must be able to obtain knowledge of marine in-board and out-board motors, pumps, and electrical systems.

<b>EDUCATION, EXPERIENCE AND CERTIFICATION</b>
High School diploma or GED. Obtain TX Class B CDL license within 3 months. Must have three to five years experience on fire apparatus repair and maintenance. ASE certifications in truck and automotive suspensions, brakes, HVAC, electrical, engine performance, and preventative maintenance. EVT certifications in apparatus design, performance, pumps, and electrical. Continue education for Master EVT certification for Apparatus and Ambulances within three years of appointment. Experience of Pierce equipment preferred.

<b>CERTIFICATION</b>	
Employee Signature:	Date Signed:
Immediate Supervisor and/or Department Head:	Date Signed: