

CITY OF THE COLONY Status: Non-Exempt Supervised By: Lead Operator	Operator	Wastewater Department Revised: Sept 2014
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JOB SUMMARY
Operate and maintain the City's Wastewater Treatment Plant and related Lift stations, under direction of Lead Operator. Demonstrates and provides good customer service.

ESSENTIAL DUTIES AND RESPONSIBILITIES
<ol style="list-style-type: none"> 1. Performs basic operations of the wastewater treatment plant and lift stations. 2. Reading, recording data and operating various equipment associated to treatment of wastewater. 3. Performs laboratory testing to meet regulatory and process control parameters. 4. Works under direction of the Lead Operator. 5. Lifts and carries up to 100 pounds, and pulls, pushes or drags up to 150 pounds. Sits, stands, stoops or twists for extended periods of time while participating in wastewater treatment or collection. Works both indoors and outdoors in extreme temperatures including heat, cold and inclement weather. 6. Able to climb and descend ladders. 7. Some exposure to dust, odor, electrical, mechanical and toxic hazards using safety precautions. 8. Ability to communicate effectively and courteously with the public and city employees in person, in writing, by telephone and via email. 9. Perform janitorial functions and yard maintenance. 10. Performs other duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES
Knowledge of controlling mechanical, electrical and chemical equipment. Reading and recording of meters and charts. Basic laboratory knowledge. Must be able to function well in a team concept.

EDUCATION, EXPERIENCE AND CERTIFICATION
High School Diploma or GED. Valid Texas Drivers License with acceptable driving record. Preferably a State of Texas class "C" certification in wastewater treatment or ability to obtain within 24 months of employment.

CERTIFICATION	
Employee Signature:	Date Signed:
Immediate Supervisor and/or Department Head:	Date Signed:

IN-HOUSE POSTING
 Applications will be accepted in Human Resources until
 5:00 pm Wednesday, September 24, 2014
 Starting Salary \$31,349.76 yr.