



6800 Main Street, The Colony, TX 75056
Phone 972-624-3158

Certificate of Occupancy Application

Permit #: _____	Date: _____
Approved by Planning: _____	
Disk Provided: <input type="checkbox"/> Yes	<input type="checkbox"/> No

**THIS APPLICATION IS TO ALLOW OCCUPANCY TO A SPECIFIED SPACE IN ORDER TO CONDUCT BUSINESS.
ANY ALTERATIONS WILL REQUIRE A SEPARATE PERMIT TO BE SUBMITTED IN CONJUNCTION WITH THIS APPLICATION.
Incomplete application and/or submittal will delay the review process.**

Tax ID# (Responsibility of the business owner.) Contact the State Comptroller's Office at <http://www.window.state.tx.us/> or toll-free 1-800-252-5555.

- New Business
 New Business Owner
 Business Name Change
 To be done at Building Final
 Temporary/Seasonal

Business Address _____ Suite _____

Business Phone _____

Name of business as to appear on CO _____

Type of business _____ Total Sq ft _____

Occupancy Classification _____ Construction Type _____ Dining Sq ft (if applicable) _____

Flood Zone _____ Zoning _____ Parking Provided _____

of stories _____ Avg. # of Employees _____

Business Owner Information:

Name _____ Phone _____

Address _____ City _____

State _____ Zip _____ E-mail _____

Property Owner Information:

Name _____ Phone _____

Address _____ City _____

State _____ Zip _____

General Information:

- Obtain Certificate of Occupancy by: Pick up Mail
- If requesting to have mailed, please indicate the location to send to: Business Address Business Owner Property Owner

Food Establishment:

Yes No

Fire Sprinkler:

Yes

No

Alcohol Sales:

Yes

No

Does your occupancy or business involve storage, sale, or use of the following:			
Flammable or combustible liquids (10 gal. or more)	yes [] no []	High piled storage of combustible items	yes [] no []
Dust producing equipment or materials	yes [] no []	Compressed gases	yes [] no []
Explosives or ammunition	yes [] no []	Fireworks	yes [] no []
Magnesium	yes [] no []	Paint/flammable material	yes [] no []
Poisonous or hazardous chemicals or acids	yes [] no []	Liquid Petroleum gas	yes [] no []

Are the utilities on? _____ If "NO", an electrical and/or plumbing permit must be issued, finalized, and the utilities must be on before calling any inspections for CO final.

I hereby certify that I have the authority to make the necessary application; that all information in this application is correct and all work will comply with the most recently adopted International Building Codes and all other applicable state and local laws, ordinances, and regulations.

Applicant Name (PRINT) _____ Position _____

Signature _____ Date _____