



6800 Main Street, The Colony, Texas 75056  
Phone 972-624-3158

# General Permit Application

Permit #: _____	Date: _____
Disk Provided: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Contractor: <input type="checkbox"/> Reg <input type="checkbox"/> Not Reg <input type="checkbox"/> Lic exp	

**THIS APPLICATION IS FOR PERMITS THAT ARE ISSUED OVER THE COUNTER.**  
Incomplete application and/or submittal will delay the review process.

- |                                     |   |   |                                      |
|-------------------------------------|---|---|--------------------------------------|
| <input type="checkbox"/> Commercial | <input type="checkbox"/> Residential                        | <input type="checkbox"/> New Installation       | <input type="checkbox"/> Replacement |
| <input type="checkbox"/> Electrical | <input type="checkbox"/> Re-Roof (100% decking replacement) | <input type="checkbox"/> Banner Signs           |                                      |
| <input type="checkbox"/> Mechanical | <input type="checkbox"/> Residential Demolition             | <input type="checkbox"/> Feather Signs          |                                      |
| <input type="checkbox"/> Plumbing   |   | <input type="checkbox"/> Inflatable Signs       |                                      |
|                                     |   | <input type="checkbox"/> "Grand Opening" Banner |                                      |

- Tent \*\* (provide three copies of Location Map and Fire Retardant Certificate for Tent Material)
- Bounce House \*\* (provide three copies of Location Map and Fire Retardant Certificate for Tent Material)
- Foundation Repair\*\* (provide two copies of Engineer sealed plans)
- Portable On-Demand Storage Container\*\* (provide site plan indicating location of where container to be placed) (no fee)
- \*\*Three (3) full sets of plans AND an electronic .pdf, .jpg or .tif formatted disk of the plans are required to be submitted with application.
- \*\*If electronic version is not provided, archiving fees will be assessed.

Job Address: \_\_\_\_\_ Valuation of work: \_\_\_\_\_

Description of work: \_\_\_\_\_

**Tent / Bounce House:**  
Dates tent / bounce house will be erected: \_\_\_\_\_ Area (sq ft) \_\_\_\_\_

**Banner / Feather / Inflatable Sign:**

Business Name: \_\_\_\_\_

Location of Banner:  On Building  Between Stakes (distance to ROW) \_\_\_\_\_

Banner display limitations: Three (3) banners per business per calendar year. A banner permit is valid for thirty (30) days, during which the content of the banner may be changed one time as long as the area of the banner remains the same. Cannot be used in conjunction with feather signs.

Feather Sign display limitations: Six (6) feather sign permits per business per calendar year. A feather sign permit is valid for thirty (30) days. The number of feather signs allowed per permit is based on the façade width of the business that will be utilizing the signs. Cannot be used in conjunction with banners.

Inflatable display limitations: Three (3) inflatables per business per calendar year. An inflatable permit is valid for fourteen (14) days. In the case of multiple businesses or tenants in a commercial center, no more than one (1) inflatable sign may be located in the center at any one (1) time.

Dates banner/inflatable will be displayed \_\_\_\_\_ Annual Allowance \_\_\_\_\_ of \_\_\_\_\_

Will banner sign change during the 30 day timeframe?  Yes  No **\*\*If yes, banner area must be the same for both banners.\*\***

Wording on Banner(s): \_\_\_\_\_ Area (sq ft) \_\_\_\_\_

**Contact person:**  Applicant  Property Owner  Contractor

Name of applicant \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

**Property Owner**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Contractor**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Fax \_\_\_\_\_ E-mail \_\_\_\_\_

*I hereby certify that I have the authority to make the necessary application; that all information in this application is correct and all work will comply with the most recently adopted International Building Codes and all other applicable state and local laws, ordinances, and regulations.*

Applicant / Agent Name (PRINT) \_\_\_\_\_

Applicant / Agent Signature \_\_\_\_\_ Date \_\_\_\_\_