



**This outline of requirements is not all-inclusive, but serves as a guideline.  
 Incomplete application submissions will delay the review process.**

**Submission**

- Three (3) copies of site plans or surveys are required for plan review. Plans showing location of fence and/or retaining wall shall be submitted with a completed permit application form.
- Any stone, masonry or brick wall or fence constructed of similar materials greater than four feet in height shall be engineered, designed and the plans sealed by a state licensed professional engineer and provided at submittal.
- Fences located in drainage easements are not allowed without approval of the City Engineer.
- \$50.00 non-refundable plan review fee, to be paid at time of application (will be deducted from the total permit fee).
- All contractors shall be registered with the City.
- Drawings shall be to scale, dimensioned and of sufficient clarity.
- To locate utilities prior to installing fence, contact 800-DIG-TESS.

**All lots adjacent to US Army Corp of Engineers lake property will be required to obtain a separate permit from the Lake Manager's Office, 1801 N. Mill Street, Lewisville, Texas (972) 434-1666. A copy of the Lake Manager's permit must be submitted with the City of The Colony permit application.**

Fence and/or Retaining Wall	
Definitions	<p><b>Fence</b> is defined as any wall or structure more than 24 inches in height constructed for the purpose of enclosing, screening, restricting access to, or decoration of, any lot, building or structure.</p> <p><b>Retaining Wall</b> is defined as a wall designed to resist the lateral displacement of soil or other materials.</p>
Visibility Triangle Locations (See Visibility Triangle Requirements sheet)	<p>At street intersections, a thirty (30) foot visibility triangle shall be met.</p> <p>At intersections of alleys with streets, a ten (10) foot visibility triangle shall be met.</p> <p>At intersections of driveways with streets, a ten (10) foot visibility triangle shall be met.</p> <p>At intersections of driveways with alleys, a five (5) foot visibility triangle shall be met.</p>
Maximum Height	<p>Shall not exceed eight feet six inches (8'6") in height in any rear or side yard or along any rear or side lot line. Shall not exceed four (4) feet in height in any front yard or along any front lot line. Fences shall be measured from the interior adjacent finished grade to the highest portion of the fence. Fences which are constructed on top or in conjunction with a retaining wall shall be measured from the top of the wall to the highest portion of the fence provided the interior finished yard grade is level with the top of the retaining wall.</p>
Design	<p>In order to allow ingress and egress of fire department and police department personnel, there must be at least one (1) gate no less than three (3) feet wide on each fence that is adjacent or parallel to a public alley or utility easement.</p> <p>The solid area of fences located in any front yard or along any front lot line shall not exceed fifty (50) percent of the total area of the fence.</p>
Materials	<p>Shall be constructed of stone, masonry, brick, wood, vinyl, chain link, wrought iron or other materials of like kind that the Chief Building Official determines have the same quality, appearance and durability. Products manufactured for other uses such as but not limited to plywood, corrugated steel, tarping material or fiberglass panels are prohibited fence materials. Wood, wrought iron or plastic products are permitted for fences located in any front yard or along any front lot line.</p>
Lots with Swimming Pools	<p>One and two family dwellings with pools, please refer to current IRC Code Appendix G. Commercial/Public locations with pools, refer to current IBC Code Section 3109.</p>
Permit	<p>Required to repair more than fifty (50) percent of an existing fence or to construct a retaining wall more than four (4) feet in height. Any new, replacement (more than 50%) of existing, relocation, change in material or change in height of fence would constitute the need for a permit.</p>
Fee	<p>Yes, please refer to the Development Services Fee Schedule.</p>