



## Mobile Food Truck/Trailer Check List

- COMPLETED HEALTH PERMIT APPLICATION AND FEES
- MENU
- COPY OF VALID TEXAS DRIVER'S LICENSE
- COPY OF VALID VEHICLE INSURANCE
- COPY OF VALID FOOD MANAGER'S CERTIFICATE (must also have valid City of The Colony RFSM certificate)
- COPY OF FOOD TRUCK COMMISSARY PERMIT & MOST RECENT HEALTH INSPECTION
- NOTARIZED COPY OF THE CITY OF THE COLONY COMMISSARY APPROVAL FORM
- APPROVED FIRE INSPECTION REQUIRED PRIOR TO SCHEDULING A HEALTH INSPECTION



Mobile Food Truck/Trailer Application

Permit #: \_\_\_\_\_ Date: \_\_\_\_\_

6800 Main Street, The Colony, Texas 75056
Phone 972-624-3100 Email: Permits@thecolonytx.gov

Incomplete application and/or submittal will delay the review process

Business Information

Business Name
Business Phone Business E-mail
Business Address City State Zip

Business Owner

Name E-mail
Address City State Zip
Phone Mobile

Type of Permit: Mobile Truck Hot (\$200) Mobile Truck Cold (\$150) Mobile Food Trailer (\$250)

Additional Fee: Fire Safety Inspection - \$75.00 \*\*Required per IFC 2018 Code

Location(s): In The Colony this vehicle will be working:

Registration of Food Service Manager (RFSM)

\*A RFSM is required to be on duty at all times during operation. Failure to comply may result in enforcement actions by Health Department.

Name Phone
Address City State Zip
Certified Food Manager # E-mail

I hereby recognize that the City of The Colony is a Regulatory Authority approved by the Department of State Health Services and agree to abide by the City's Code of Ordinances relating to Food and Food Establishments. I understand that if the application is filed, the permit fee will not be refunded, regardless of approval or denial of permit. I also understand that any permit granted as a result of the application may be suspended or revoked for failure to comply with the City's Code of Ordinances affecting public health.

Print Name: Date

Signature for Responsible Party:



# COMMISSARY APPROVAL FORM

Commissary Name \_\_\_\_\_

Address \_\_\_\_\_ Phone Number \_\_\_\_\_

Commissary Owner's Name \_\_\_\_\_

Name of Mobile Truck/Trailer \_\_\_\_\_

Vehicle Make/Model \_\_\_\_\_ Year \_\_\_\_\_ Vehicle License \_\_\_\_\_

Name of Vehicle Owner \_\_\_\_\_

Address \_\_\_\_\_ Phone Number \_\_\_\_\_

I understand the following services may be performed at the commissary by the above vehicle/trailer:

- Have access to facility at all times. If limited, access hours are: \_\_\_\_\_
- Have access to inside preparation facilities
- Wash out truck/cart above floor drain
- Wash, rinse, and sanitize all food contact surfaces
- Fill with fresh water
- Dispose of waste water/Oil
- Store excess product
- Store products requiring refrigeration
- Mobile vehicles are to be stored inside the commissary overnight

If any of the above stated processes are required for the mobile unit's operation and are not available at the commissary, owner must provide supplemental documentation.

***I certify that information provided on this application is true and correct. I furthermore understand that providing false or fictitious information will render this application invalid. I agree to abide by all of the policies, rules and regulations set forth by the health department. Failure to comply may result in suspension of the permit or imposition of a fine or both.***

\_\_\_\_\_  
Commissary Owner's Signature

\_\_\_\_\_  
Date

COMMISSARY OWNER'S SIGNATURE IS TO BE NOTARIZED UNLESS THE COMMISSARY OWNER IS PRESENT AT THE CUSTOMER SERVICES DEPARTMENT AT THE TIME OF SIGNING.  
SUBSCRIBED TO AND SWORN BEFORE ME THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_,

\_\_\_\_\_  
NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS



# The Colony Fire Department Fire Marshal's Office

4900 Blair Oaks Drive, The Colony, TX, 75056  
Fire Inspections Scheduling (972)-624-2310



## Mobile Food Truck Inspection

PERMIT # \_\_\_\_\_

Vendor Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Please read the following requirements below as they will be checked during your Mobile Food Truck Inspection by The Colony Fire Marshal's Office. The Mobile Food Truck can fail the inspection for any of the reasons below. If a Mobile Food Truck fails an inspection, the deficiency(s) must be corrected and a request for re-inspection must be submitted. A re-inspection fee of \$75 may be required before the re-inspection can be completed.

- Hoods must be maintained and cleaned as required
- Vent hood suppression systems must be maintained and inspected as required
- Class K fire extinguisher required and maintained – Required for food trucks with fryers
- 2A:10:BC fire extinguisher required and maintained
- Gas cooking systems shall be secured in place
- Cooking oil storage cannot exceed 120 gallons and shall be properly secured
- LP-Gas**
  - LP-gas systems must not exceed 200 pounds propane capacity properly and secured
  - LP-gas alarms must be installed within the vicinity of the vehicle
  - Not Applicable
- CNG System**
  - CNG systems must not exceed 1,300 pounds water capacity and properly secured
  - Methane alarms must be installed with the vehicle
  - Not Applicable
- LP-Gas and CNG Systems must be inspected annually by an approved inspection agency
- Compressed cylinders must be kept away from open flames
- Compressed cylinders shall not be stored in the passenger area
- Compressed cylinders must be 10 feet away from ignition sources
- Electrical systems must be in good working condition
- Extension cords shall not be used as permanent wiring or affixed to structures, walls, poles, etc.
- Combustible materials shall not create hazardous conditions
- Generators shall be in a safe working condition in accordance with manufacturer requirements
- Generators must be located outside of the public way and a minimum of 20 feet from combustibles

Inspection Results: Pass  Fail

Inspector: \_\_\_\_\_

ID#: \_\_\_\_\_

Responsible Party: \_\_\_\_\_

Date: \_\_\_\_\_