



MOBILE FOOD TRUCK/TRAILER CHECK LIST

(The following is required to submit for a food truck permit and inspection)

- COMPLETED HEALTH PERMIT APPLICATION AND FEES
- MENU
- COPY OF VALID TEXAS DRIVER'S LICENSE
- COPY OF VALID VEHICLE INSURANCE
- COPY OF VALID FOOD MANAGER'S CERTIFICATE (MUST ALSO PROVIDE/REGISTER RFSM CERTIFICATE WITH THE COLONY)
- COPY OF FOOD TRUCK COMMISSARY PERMIT
- COPY OF MOST RECENT HEALTH INSPECTION FOR THE COMMISSARY
- NOTARIZED COPY OF THE CITY OF THE COLONY COMMISSARY APPROVAL FORM
- APPROVED FIRE INSPECTION REQUIRED PRIOR TO SCHEDULING THE HEALTH INSPECTION



6800 Main Street, The Colony, Texas 75056
Phone 972-624-3100

Mobile Food Truck/Trailer Application

Permit #: _____ Date: _____

**Email the completed application to: health@thecolonytx.gov
Contact Lisa Pomroy at 214-457-0494 to schedule Health Inspection.**

Business Information

Business Name _____
Business Phone _____ Business E-mail _____
Business Address _____ City _____ State ____ Zip _____

Business Owner

Name _____ E-mail _____
Address _____ City _____ State ____ Zip _____
Phone _____ Mobile _____

Type of Permit: Mobile Truck Hot (\$200) Mobile Truck Cold (\$150) Mobile Food Trailer (\$250)

Additional Fee: Fire Safety Inspection - \$75.00 ****Required per IFC 2018 Code**

Location(s): In The Colony this vehicle will be working: _____

Registration of Food Service Manager (RFSM)

***A RFSM is required to be on duty at all times during operation. Failure to comply may result in enforcement actions by Health Department.**

Name _____ Phone _____
Address _____ City _____ State ____ Zip _____
Certified Food Manager # _____ E-mail _____

I hereby recognize that the City of The Colony is a Regulatory Authority approved by the Department of State Health Services and agree to abide by the City's Code of Ordinances relating to Food and Food Establishments. I understand that if the application is filed, the permit fee will not be refunded, regardless of approval or denial of permit. I also understand that any permit granted as a result of the application may be suspended or revoked for failure to comply with the City's Code of Ordinances affecting public health.

Print Name: _____ Date _____

Signature for Responsible Party: _____

***All Mobile Food Truck/Trailer Permits expire December 31st of the current year**



OFFICE USE ONLY
 City of The Colony
 PERMIT# _____

COMMISSARY APPROVAL FORM

P.O. Box 560008 The Colony, TX 75056 972-625-2741 Fax: 972-624-2286

COMMISSARY NAME _____

ADDRESS _____ PHONE NUMBER _____

COMMISSARY OWNER'S NAME _____

NAME OF MOBILE VEHICLE/TRAILER _____

VEHICLE MAKE/MODEL _____ YEAR _____ VEHICLE LICENSE _____

NAME OF VEHICLE OWNER _____

ADDRESS _____ PHONE NUMBER _____

I understand the following services may be performed at the commissary by the above vehicle/trailer:

- Have access to facility at all times. If limited, access hours are: _____
- Have access to inside preparation facilities
- Wash out truck/cart above floor drain
- Wash, rinse, and sanitize all food contact surfaces
- Fill with fresh water
- Dispose of waste water/Oil
- Store excess product
- Store products requiring refrigeration
- Mobile vehicles are to be stored inside the commissary overnight

If any of the above stated processes are required for the mobile unit's operation and are not available at the commissary, owner must provide supplemental documentation.

I certify that information provided on this application is true and correct. I furthermore understand that providing false or fictitious information will render this application invalid. I agree to abide by all of the policies, rules and regulations set forth by the department. Failure to comply may result in suspension of the permit or imposition of a fine or both.

COMMISSARY OWNER'S SIGNATURE _____

DATE _____

COMMISSARY OWNER'S SIGNATURE IS TO BE NOTARIZED UNLESS THE COMMISSARY OWNER IS PRESENT AT THE CUSTOMER SERVICES DEPARTMENT AT THE TIME OF SIGNING.

SUBSCRIBED TO AND SWORN BEFORE ME THIS THE _____ DAY OF _____,

 NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS



The Colony Fire Department Fire Marshal's Office



Fire Station 4
3400 Plano Parkway, The Colony, TX, 75056
For appointments call (972)-624-2310 or (972)-624-3121

Mobile Food Truck Inspection

PERMIT # _____

Vendor Name: _____

Phone Number: _____

Please read the following requirements below as they will be checked during your Mobile Food Truck Inspection by The Colony Fire Marshal's Office. The Mobile Food Truck can fail the inspection for any of the reasons below. If a Mobile Food Truck fails an inspection, the deficiency(s) must be corrected and a request for re-inspection must be submitted. A re-inspection fee of \$75 may be required before the re-inspection can be completed.

- Hoods must be maintained and cleaned as required
- Vent hood suppression systems must be maintained and inspected as required
- Class K fire extinguisher required and maintained – Required for food trucks with fryers
- 2A:10:BC fire extinguisher required and maintained
- Gas cooking systems shall be secured in place
- Cooking oil storage cannot exceed 120 gallons and shall be properly secured
- LP-Gas**
 - LP-gas systems must not exceed 200 pounds propane capacity properly and secured
 - LP-gas alarms must be installed within the vicinity of the vehicle
 - Not Applicable
- CNG System**
 - CNG systems must not exceed 1,300 pounds water capacity and properly secured
 - Methane alarms must be installed with the vehicle
 - Not Applicable
- LP-Gas and CNG Systems must be inspected and maintained as required
- Compressed cylinders must be kept away from open flames
- Compressed cylinders shall not be stored in the passenger area
- Compressed cylinders must be 10 feet away from ignition sources
- Electrical systems must be in good working condition
- Extension cords shall not be used as permanent wiring or affixed to structures, walls, poles, etc
- Combustible materials shall not create hazardous conditions
- Generators shall be in a safe working condition in accordance with manufacturer requirements
- Generators must be located outside of the public way and 20 feet from combustibles

Inspection Results: Pass Fail

Inspector: _____

ID#: _____

Responsible Party: _____

Date: _____